

ANNUAL MEETING OF THE PARISH COUNCIL

The Main Hall, Old School Building, Main Street

Tuesday May 21st 2019 at 7:30pm

Present: Cllrs P Hyde (Chair) J Johnson (Vice-Chair) S Cook, R Fife, Y Greenfield, T Hazard, L King, N Orders and R Ringham.

In attendance: J Sherrin (Clerk) Cllr Nicki Brooks (NCC) and Cllr Michael Adams (GBC)

MINUTES

- 19/1624 Election of the Chair of the Parish Council** – Cllr Paul Hyde unanimously elected as Chair
- 19/1625 Election of Vice-Chair of the Parish Council** – Cllr Jeanette Johnson unanimously elected as Vice-Chair
- 19/1626 Chair’s and Councillors’ Declarations of Acceptance of Office** - duly signed by all councillors present and witnessed by the Clerk.
- 19/1627 Apologies for absence** were received and accepted by Cllrs J Richardson (Holiday) E Jones (Sick) and Cllr S Smith, GBC (Work Commitments)
- 19/1628 Council members’ declaration of interests for items on the agenda** - None
- 19/1629 Terms of Reference and delegation arrangements for committees reviewed.**
Resolved unanimously to accept the proposed Terms of Reference with the addition of “and grass pitch” reservations in item 1- delegated authority to Poplars Sports Ground Committee and the addition of “CIL expenditure” under the heading of Specific Duties in Finance & General Purpose Committee.
- 19/1630 Appointment of members to committees and sub-committees**
- i) **Planning Committee**
S Cook, T Hazard, R Fife, Y Greenfield, J Richardson & R Ringham unanimously appointed
 - ii) **Finance and General Purpose Committee**
P Hyde, J Johnson, L King, N Orders, J Richardson & R Ringham unanimously appointed
 - iii) **Poplars Sub-Committee**
Y Greenfield, T Hazard, E Jones, L King & R Ringham unanimously appointed
 - iv) **Old School Building Phase II Sub-Committee**
R Fife, Y Greenfield, T Hazard, J Johnson, L King, N Orders & R Ringham unanimously appointed
 - v) **Community Engagement Sub-Committee**
R Fife, Y Greenfield, T Hazard, J Johnson, L King & J Richardson unanimously appointed
 - vi) **Amenities Sub-Committee**
S Cook, R Fife, P Hyde, E Jones & N Orders unanimously appointed
- 19/1631 To resolve into committees for the purposes of electing a Chair and Vice-Chair as appropriate of:**

- i) Planning Committee – Cllr S Cook unanimously elected as Chair, Cllr T Hazard unanimously elected as Vice-Chair
- ii) Finance & General Purpose Committee – Cllr P Hyde unanimously elected as Chair and Cllr J Johnson unanimously elected as Vice-Chair

To note Chair and Vice Chair of all other committees to be elected at the first meeting of that committee.

- 19/1632 Members of Steering Groups elected as follows:**
- i) 3G Steering Group – Cllrs Y Greenfield, T Hazard and R Ringham
 - ii) Poplars Access Working Group – Cllrs Y Greenfield, T Hazard, L King and R Ringham
- 19/1633 Members to represent the Council to the following bodies and other organisations as appropriate elected as follows:**
- i) School Liaison – Cllr T Hazard
 - ii) Neighbourhood Watch – Cllr S Cook
- 19/1634 Council’s Risk Assessment Panel** elected as follows: Cllrs J Johnson, N Orders and R Ringham
- 19/1935 Internal audit monitoring** held on June 14th 2018 by Cllrs Johnson and Blandamer – report duly considered and noted.
- 19/1636 Council’s Human Resources Panel elected as follows:** Cllrs S Cook, P Hyde, J Johnson and N Orders
- 19/1637 Standing Orders 2019** reviewed and adopted unanimously
- 19/1638 Financial Regulations 2019** reviewed and adopted unanimously
- 19/1639 Unity Trust Bank** – Cllr P Blandamer to be removed as bank signatory
- Unity Trust Bank** – Cllr N Orders approved unanimously as new bank signatory
- 19/1640 General Power of Competence – Proposed and resolved unanimously** from 21st May 2019, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012 to adopt the General Power of Competence.
- 19/1641 Determination of the time and place of meetings of the Parish Council** – proposed schedule approved unanimously.
- 19/1642 Electronic Papers – Proposed and resolved unanimously** for Councillors to receive Full Council papers electronically following the change in DCLG regulation in 2015. Form circulated for signatures.
- 19/1643 Minutes from previous meetings**
- i) April 2nd 2019 – approved as a true record and duly signed by the Chair
 - ii) Matters arising - none
- 19/1644 Opportunity for questions from members of the public** – none present
- 19/1645 County Councillor’s report** – Cllr Brooks congratulated councillors for their success at the elections and reported that she had been liaising with the Clerk regarding planning applications. She attended the Easter Fair at Bridle Lodge and commended it for its good work. Picnic in the Park and Special Olympics Sports Day information to be passed onto Cllr Brooks to pass onto Bridle Lodge.
- 19/1646 Borough Councillor’s report** – Cllr Adams supported Cllr Brooks’ comments on Bridle Lodge and had also visited recently. Cllr Adams sits on the Planning Committee at Gedling Borough Council and will liaise between them and the Parish Council. Noted that Gedling Access Road (GAR) has been delayed again

due to issues with compulsory land purchases. Reported that the Mayor-Making ceremony will be taking place on May 22nd to which anyone can attend.

19/1647

Finance matters

- i) Bills for Payment April / May 2019 due for payment pre 2nd May – unanimously approved.
- ii) Bills for Payment for April /May due for payment (ii) post 2nd May 2019 – unanimously approved
- iii) Late Bills for Payment for May 2019 – unanimously approved
- iv) Urgent expenditure on play equipment in Roberts’ Recreation Ground – titan swing bearings (£1,178.10) and basket swing joint (£1,083.26) to be allocated to Roberts’ Rec Reserve and Maintenance Codes - noted

19/1648

Correspondence – Letter of congratulations for gaining £10,000 grant received from Vernon Coaker MP. Report from Cllr Richardson regarding BJFC reaching senior trophy final – noted. Clerk to write letter of congratulations.

19/1649

To receive minutes and recommendations of the following committees and sub-committees:

- (i) **Planning:** Minutes of meeting held on 2nd 16th & 30th April 2019 received
- (ii) **Finance & General Purpose Committee:** No meeting held in April
- (iii) **Amenities:** No meeting held in April 2019
- (v) **Community Engagement:** No meeting held in April 2019
- (vi) **Old School Building Phase II Committee:** Minutes of meeting held on Tuesday 23rd April 2019 received
Proposed and resolved unanimously to commission two on-site assessments, based on proposed design brief at a cost of £1,200 + VAT
- (iv) **Poplars Sports Ground Committee:** No meeting held in April

19/1650

Information update: No items to report.

19/1651

Date of next meeting: Tuesday June 4^h 2019 at 7:30pm

Meeting closed 8:15pm

Signed: _____
Chair of the Parish Council

Date: _____