

MEETING OF THE AMENITIES COMMITTEE

Thursday 23rd May 2019 6:30pm

Parish Office, Old School Building, Main Street, Burton Joyce

Present: Cllrs N Orders (Chair) P Hyde (Vice-Chair) R Fife and E Jones

In attendance: J Sherrin (Clerk) D List (Grounds & Amenities Manager) and D Laughlin representing Garden Holders' Association.

MINUTES

- AM19/092** **Apologies for Absence** – Cllr S Cook (Sick)
- AM19/093** **Election of chair** – Cllr N Orders unanimously elected as chair
- AM19/094** **Election of vice-chair** – Cllr P Hyde unanimously elected as vice-chair
- AM19/095** **Declarations of Councillors' interest for items on the agenda** – Cllr N Orders rents and allotment
Cllr R Fife arrived at this point
- AM19/096** **Minutes of meeting held on 11th March 2019** approved as a true record and duly signed by the chair.
- AM19/097** **Matters arising from previous minutes not covered in the agenda** - None
- AM19/098** **Allotments**
Standing Orders were suspended and subsequently reinstated to allow a member of the public to speak
- i) Review of any issues raised by GHA
- D Laughlin presented queries raised by the GHA following their AGM on 16th May.
- Request for pedestrian gate beside new large gate at Trent Lane entrance – new, large gate found to be difficult to open and request made for pedestrian gate to be installed. Cllr P Hyde to speak to Severn Trent Water to make request.
 - Closure of gap at the side of the large gate at Trent Lane entrance – D List noted it would be closed with ranch-style fencing on 24th May, not hedges, as a temporary measure, as a new hedge would not establish at this time of year.
 - Query over positioning of posts. Noted all posts are on the LEFT of each plot.
 - Leaks in water troughs. Have been investigated and will be repaired on 24th May.
 - Headland boundaries. Clarification and detail needed of specific issues.
 - Paths and access to allotments. Inspections due to take place. Will highlight such issues.
- GHA members passed on thanks to the Parish Council for the progress that is being made and in particular to Cllr P Hyde and J Johnson for their input.

Cllr N Orders proposed scheduling meetings between himself and a GHA representative in advance of each Amenities Committee meeting. Agreed unanimously that this would be a good way forward.

- ii) Plot numbering posts – On the work schedule for D List to install. Currently dealing with more urgent priorities.
- iii) Waiting list and plots available – Of the 94 plots, 2 are currently available to rent – one full size and one half size. There is a waiting list of 2 people, wanting alternative plots to those available. 8 Invoices are outstanding and being chased by the Deputy Clerk. GHA have now been provided with all contact details for tenants who have agreed for their information to be passed. Clerk noted there was a complaint made regarding the plot with a bee hive being overgrown and causing the bees to be unable to access the hive, resulting in 2 people being stung. Cllr Orders to investigate as a matter of urgency and suggest appropriate action accordingly. Complaint also received of tenants burning non-allotment waste. Issue to be investigated and monitored.
- iv) Requests:
 - a. Installation of polytunnel on plot 52B – approved unanimously
 - b. Moving of shed from plot 11A to plot 11B – approved unanimously

AM19/099 Cemetery

- i) Footpath repairs – to consider need for works to be carried out. D List to get 3 quotes for re-tarmacking area lifted by tree roots on footpath. To go to July Full Council for decision. D List to put up appropriate signage in the meantime.
- ii) Review of Cemetery Regulations – Information regarding difference between NAMMS and BRAMMS considered. Proposed and resolved unanimously to add BRAMMS certification in addition to NAMMS to cemetery regulations. Cllr Orders and J Sherrin to review and make recommendations on remainder of Cemetery Regulations document to next Amenities Committee.
- iii) Correspondence received from resident – noted.
- iv) Individual's request for waiver of Memorial Fee of £225 considered and approved unanimously to re-fund as gesture of good will.

AM19/100 Roberts Recreation Ground

- i) Update on progress with repair work - trampoline and basket swing now repaired. Bearings for titan swing due w/c 27th May. Removal of posts and landscaping around tunnels still on works schedule.
- ii) To consider proposed banner policy for railings – unanimously approved, subject to change of wording from “4 weeks” to “on request”.

AM19/101 The Grove – School used the park for their annual fair. Will be used for Picnic in the Park event in 21st July.

AM19/102 Village Floral Displays – Ordered. Some out on 25th May. Remainder 2 weeks following.

AM19/103 Maintenance & Items of Capital Expenditure: To receive and make recommendation on any areas of maintenance and capital expenditure - None

AM19/104 Information update - to consider any items not on the agenda and not requiring a decision - none

AM19/105 Date of next meeting – July 22nd 2019

Signed: _____
Chair of Amenities Committee

Date: _____