



MEETING OF THE AMENITIES COMMITTEE

Tuesday 7th November 2017 at 12:30

Parish Office, Old School Building, Main Street, Burton Joyce

MINUTES

Present: Cllrs P Blandamer (Chair), C Blandamer, R Fife & P Hyde

In Attendance: J Savage – Deputy Parish Clerk, D List – Ground & Amenities Manager & J. Wakelin – Secretary of GHA

AM17/026 **Apologies for Absence:** None

AM17/027 **Declaration of Councillors' interest for items on the agenda:** Cllrs Fife & Hyde – Allotment holders

AM17/028 **Minutes of Meeting held on 18th September 2017:** The minutes of the meeting held on the 18th September 2017 were approved as a true record and signed by the Chair.

AM17/029 **Matters arising from previous minutes and not covered in the agenda:** None

AM17/030 **Cemetery:**

- i. **Memorial Permits:** Both permit requests were **approved**.
- ii. **Cemetery Project: Deferred** to next AM. Last set of costings to be provided by Deputy Parish Clerk.
- iii. **To consider revisions made for definition of resident status for cemetery charges:** Changes **approved**
- iv. **To receive and make recommendations on size of ashes memorial stone: Approved** as 16 inches wide x 4 inches to 2 inches (high to low) and 14 inches depth.

AM17/031 **Allotments:**

- i. **Allotment availability and waiting list:** It was **noted** 7 allotment plots are available for rent, 3 had been offered out. No waiting lists.
- ii. **To receive update from Secretary of GHA: noted**
- iii. **Proposed and resolved:** For those who have assisted an allotment holder in the maintenance of an allotment for more than one year to be added to the Allotment Agreement, with written consent from the current holder.
- iv. **Proposal to allow** the GHA to collect Allotment fees on behalf of the Parish Council was **not approved**
- v. **Proposed and resolved:** To implement a charge of a £10.00 fee for late payment of Allotment fees. This fee would be imposed 60 days after the invoice had been sent out and no notification of reason for non-payment provided.
- vi. **Quotation from Grounds and Amenities Manager** for the numbering of each allotment for identification deferred to next AM.

- AM17/032 Roberts Recreation Ground:**
- i. Summary of playground inspection report:** The Ground & Amenities Manager confirmed the original supplier of the timber poles used had been contacted and agreed to supply & replace the timber. The work is scheduled to be completed by ground staff for end December 2017. Funding from Robert Recreation Reserve Fund.
 - ii. Software:** Programme software completed.
 - iii. Planting of trees in the Roberts Receptions Ground:** BJVS coordinating with Ground & Amenities Manager. Recommendations given as to preferred tree (Fastidia Hornbeam but not Horse Chestnut). BJVS have approved £750.00 for provision of 3 trees, guards and stakes.
- AM17/033 Tree works and Stumps**
£750.00 from CIL has been agreed to remove stump and re-tarmac
- AM17/034 Maintenance & Items of Capital Expenditure**
The Ground & Amenities Manager confirmed no items for maintenance and capital expenditure.
Noted
- AM17/035 Information Update**
None
- AM17/036 Date of next meeting**
Tuesday 12 December 2017 – 1pm Allotment Inspection followed by Amenities Committee at 2:00pm

Meeting closed at 1.22pm