

MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Thursday 24th May 2018 at 10:00am

The Parish Office, Old School Building, Main Street

MINUTES

Present: Cllrs P Hyde (Chair) R Ringham and L King

In attendance: J Sherrin (Parish Clerk)

- 18/057** **Apologies for absence** – P Blandamer and J Johnson
- 18/058** **Declaration of interests** - None
- 18/059** **Minutes of the previous meeting** - held on April 23rd 2018 approved unanimously as a true record and duly signed by the Chair
- 18/060** **Request from Windmill Kindergarten to re-surface play area** – Proposal to Full Council to recommend approval to re-surface playground fenced area used by Windmill at their own cost. Request for donation refused as donations fund already allocated for the year. To offer one free room hire for further fund-raising event towards the re-surfacing.
- 18/061** **Old School Building Maintenance** – Proposal to Full Council to allocate £500 of the Old School Building maintenance budget (£3,000) to ground staff salaries to enable ground staff to carry out regular maintenance and minor repair works at the OSB site. Clerk to get quotes for replacement windows at OSB office.
- 18/062** **Year-End Accounts**
- i) **Budget v Actual Income & Expenditure Summary** – Noted it has been a year of significant change with staff and the office move. Understated pensions and NI contributions last financial year have affected this years' accounts, reflected in the surplus previous year and deficit this year.
- ii) **Internal Audit report** – No issues of concern. HR items to be addressed this financial year.
- 18/063** **Chair's report** – Noted the ICO case is now closed. Clerk noted that CIL funding may be used for replacement windows of OSB office. Also noted that it has been clarified that the SLA with NCC for verge cutting is £1,606 per annum. National Non-Domestic Rates (NNDR) values have been recalculated by GBC and bills re-issued. OSB rates reduced by c£200. Poplars rates increased by c£2000. Awaiting response from GBC regarding reasoning.
- Request Communications Policy to be put on next agenda
- 18/064** **Date of next meeting** – Monday 23rd July 6:30pm

Meeting closed 10:40am

Signed: _____

Date: _____

Chair, Finance & General Purpose Committee