

Burton Joyce Parish Council

POPLAR SPORTS GROUND COMMITTEE

Minutes of Meeting held at
The Poplars Sports Ground, Meadow Lane, Burton Joyce, Nottingham
on the 8th December 2015 at 7.30pm

Present: Cllrs. C & P Blandamer, Cluff (Chair), Greenfield, Ringham & Wells
In attendance: Jackie Dawn (Parish Clerk), David List (Ground & Amenities Manager)

1. **Apologies Received:** A Magson
2. **Declaration of Interest:** None received
3. **Minutes of 24th November 2015:** The minutes of the meeting held on 24th November 2015 were approved as a true record and signed by the Chair.
4. **All Weather, Floodlit Football 3G Pitch Provision**

a. Burton Joyce Football Club (BJFC)

(i) Pay & Play Rates: The Chair of Burton Joyce Football Club was in attendance. Cllr Cluff provided a summary of the background to the exclusive Sunday afternoon pay and play sessions and the negotiations to date. Following a discussion, it was **agreed** that BJFC would be charged the sum of £125 per month for exclusive Sunday afternoon pay and play sessions for a trial period to commence on the 1st January 2016 until the end of May 2016. It was also **agreed** that there would be a mid-term review in March with BJFC to consider usage patterns and the Parish Council would publish rules and regulations for the use of the 3G pitch during the 'pay & play' sessions and these would have to be agreed by the users prior to play. It was debated whether this process should coincide with the distribution of player's cards. It was noted that the maximum number of participants to be on the 3G pitch at any one time during the 'pay & play session' was 30. The issue of whether a BJFC member can be accompanied by a guest was deferred to a later date.

(ii) Contract Rates: Following a brief discussion on the BJFC winter training contract rates, it was **agreed** that BJFC would be charged £50 per hour for a whole pitch booking and £30 per hour for a half pitch and the Club would be invoiced on a monthly basis for this. It was noted that play had already commenced and the winter training contract period was due to end on the 30th April 2016.

(iii) BJFC Ad Hoc 3G Games: It was noted that BJFC had advised all managers that ad hoc bookings should be made through the Parish Office (until such time as the dedicated Poplars booking system is in place) and that bookings will be invoiced to the individual Managers. Following a lengthy discussion it was agreed that these ad hoc booking would be subject to vat and the Parish Clerk and the BJFC Secretary would determine a mutually agreeable fee based on the public and contract rates.

(iv) Public Rates: It was agreed that the rates to be published to the public would be £60 plus Vat for a 7 v 7 pitch and £35 plus VAT for a 5 v 5.

b. Finance Report for 3G Project

It was agreed to defer this item to the January meeting.

c. Signage

It was noted that £800 had been allocated to signage in the 3G budget but it was agreed to defer orders until the finance report was available. It was noted that 2 major signs had already been placed and more were required displaying the new Poplars logo.

d. Social Media Rules & Protocols

Cllr Cluff had previously circulated a draft Social Media policy. Following a lengthy discussion it was agreed to defer this to the January meeting pending a revised draft set of protocols being produced by the Parish Clerk.

e. Administrative Arrangements

It was noted that the Parish Clerk and the Ground & Amenities Manager would meet on 10th December to discuss staffing in general.

5. Bar & Servery Arrangements

a. Capital Requests: The information provided by the Bar & Servery Manager was noted and deferred to the January meeting.

b. Financial Performance to End November: Members noted the financial performance to the end of November as presented and welcomed the profit for the year to date of approx. £5,000 plus stock on hand figure.

c. Policies & Procedures: It was agreed to defer this item to the next meeting.

6. Interval Running Session Request: Members considered a request from a Burton Joyce resident for dispensation to train at the Poplars. Regrettably, following a lengthy discussion, and whilst being sympathetic to the situation described, it was agreed that dispensation would not be granted to the individual for interval running sessions at this time. Members concluded that the site is set up to accommodate sporting clubs and does not have a structure in place to accommodate non-fee paying individuals; the site has been secured due to a substantial investment from a variety of funders and has access has to be controlled.

7. Planned Maintenance & Capital Expenditure: The Ground & Amenities Manager advised that large mower would be serviced during December; the bowling green turf had to be lifted and packed and the 3G pitch landscaped.

8. Information Update: Cllr Cluff described the current status of the BJFC U16 team.

Meeting closed at 9.30pm

Date of next scheduled meeting: TBA