

MEETING OF THE POPLARS SPORTS GROUND COMMITTEE

Monday January 22nd at 7:00pm

The Parish Office, Old School Building, Main Street, Burton Joyce

MINUTES

Present: Cllrs R Ringham (Chair), P Blandamer, C Blandamer and S Cook

In attendance: J Sherrin (Clerk) and D List (Grounds & Amenities Manager - arrived 7:10pm)

- POP/033** **Apologies for absence** – None received
- POP/034** **Council members' declarations of interest for items on the agenda** - None
- POP/035** **Minutes of the meeting held on November 27th 2017**
- (i) Approve as true record and signed by the chair
- (ii) Matters arising not covered by the agenda - D List to contact Leanne Woodhead, FDO @ Notts FA re: summer football. D List to get contact details for Notts County and Forest Community Trusts and Cllr Ringham to contact them.
- POP/036** **Bowls Club Pavilion** – Planning application completed by S Cluff and submitted by the J Sherrin on 9th Jan. GBC requested further information – J Sherrin advised Bowls Club and following up. Noted that Bowls Club provided donation to cover cost of submitting plan.
D List arrived at this point
- POP/037** **FA Report** – Pitch Improvement Programme (PIP) visit has taken place. Report concludes that there is 4" compaction on the pitches, which the use of an aerator would resolve. Initial discussions with FA regarding £5k grant towards an aerator, depending on need, to be followed up by D List. R Ringham to discuss with FA issue of 'sinking' fund for long-term replacement of 3G Pitch, to confirm Full Council's resolution of December 2017 is sufficient to meet criteria set by the FA. J Sherrin to work with L Wright to extract Income and Expenditure figures required for report. Next steering group due April 2018. Next FA visit due April 2019.
- POP/038** **3G Pitch** – request from school for free use. R Ringham to look at detail of grant agreement in original submission and report back.
- POP/039** **Request from BJFC** – for free use of Poplars facility for manager training in June/July. Noted that Football Club has priority Sept – April and Cricket May-Sept. Will not have cricket fixtures until March. D List to ask BJFC for precise requirements and await cricket fixtures.
- POP/040** **To agree alarm call-out procedure and anti-social hours rate for call outs**
Agreed that D List is first call out 8am-5pm and Ringham at other times. Second call outs D List and R Ringham when first not available. 3rd call out J Sherrin. Noted that alarm set off in windy conditions from shutters blowing. D List to speak to WEC Alarms to see if this can be resolved. Proposed that an antisocial hours flat rate of £50 should be payable to staff for instances when on-site attendance is required. J Sherrin to write policy to recommend above as proposal to Full Council.

POP/041 **To re-evaluate gate closing procedure on Sunday nights in winter months**
D List to get quote for personnel gate to be installed for use during free-play sessions on Sundays.

POP/042 **Information update** – R Ringham reported that the Archery Club had been in contact with the Parish Council regarding vehicle access to the far side of the Poplars site where archery is played. Noted Archery Club are now in direct discussion with Severn Trent Water as the owners of the perimeter path.

POP/043 **Date of next meeting** – 7pm Wednesday 28th February

Meeting closed 8:00pm

Signed: _____ **Date:** _____
Chair of Poplars Sports Ground Committee