

## MEETING OF THE FULL COUNCIL

**Tuesday June 5<sup>th</sup> 2018 at 7:30pm**

**The Main Hall, Old School Building, Main Street, Burton Joyce**

### MINUTES

**Present:** Cllrs J Johnson (Vice-Chair) C Blandamer, P Blandamer, R Fife, Y Greenfield, T Hazard, L King and J Richardson.

**In attendance:** J Sherrin (Clerk) E Curry, Nottingham City Council and 1 member of the public

**18/1501**      **Apologies for absence** Cllrs P Hyde (Holiday) and R Ringham (Hospital).

**18/1502**      **Council members' declaration of interests for items on the agenda** – None

**18/1503**      **Minutes from previous meetings**

- i)      May 1<sup>st</sup> 2018 – item 18/1481 amended to include Cllr P Blandamer on Poplars Committee and remove S Cook and then duly signed as a true record.
- ii)      Matters arising (not covered by the agenda – None).

*Standing orders were suspended and subsequently reinstated to allow item 18/1505 to be taken*

**18/1504**      **Opportunity for questions from members of the public (15 minutes)**

A date for the re-surfacing work on Main Street was requested. Noted that time-scales are the decision of NCC Highways, but would be within this current financial year. Discussion regarding parking on pavements blocking access for wheelchair users, walking frames and pushchairs took place. Noted the Parish Council has endeavoured to resolve. Any suggestions welcome.

**18/1505**      **WW1 Centenary Roll of Honour Memorial Project** – Eddie Curry, Head of Parks & Open Spaces and Investment Funding at Nottingham City Council presented the Memorial Project to the Council. The £300k - £320k project seeks to provide a lasting, single tribute to all those who fell in the First World War and will be located on the Victoria Embankment in Nottingham. The proposed design is to be revealed on 25<sup>th</sup> June. Allocated funds to date are £100k each from County Council and City Council and £70k from District and Borough Councils. The balance is being sought from Parish and Town Councils and from individuals via a 'Just Giving' Website. Decision as to if and how much the Parish Council would donate to be taken to next F&GP Committee.

**18/1506**      **County Councillor's report** – Apologies received from Cllr N Brookes (Meeting)

**18/1507**      **Borough Councillor's report** – Apologies received from Cllr S Poole (Meeting)

**18/1508**      **Annual Audit**

- i)      Year-end accounts, income and expenditure statement and balance sheet were presented to Council and unanimously accepted.
- ii)      Report of the Internal Auditor for year 2017-18 were presented and noted.
- iii)      Consideration, approval and authorisation unanimously given to the Clerk and Vice-Chair to sign Section 1 Annual Governance Statement 2017-18 on the Annual Return
- iv)      Consideration, approval and authorisation unanimously given to the Vice-Chair and RFO to sign Section 2 Accounting Statements 2017-18 of the Annual Return

- 18/1509**      **Finance matters**  
i)      **Bills for Payment for May 2018** – Unanimously approved to pay  
ii)      **Late Bills for Payment for May 2018** – Unanimously approved to pay
- 18/1510**      **Correspondence** – None
- 18/1511**      **To elect the Council’s Human Resources Panel, 4 Members (Chairs of the Council and F&GP plus 2 with HR experience)** Cllrs P Hyde, J Johnson, P Blandamer and S Cook unanimously approved.
- 18/1512**      **Committees:** to consider the following:  
(i)      **Amenities:** No meeting held in May  
(ii)      **Planning:** Minutes of meeting held on 8<sup>th</sup> May 2018 noted  
**Neighbourhood Plan** – Cllr Hazard reported that the Consultation Summary is now on the Website and that an external examiner will be appointed in the next week.  
(iii)      **Finance & General Purpose Committee:** Minutes of meeting held on 24<sup>th</sup> May 2018 noted. Noted J Richardson to be removed and L King to be added to attendees list.  
**Proposed and resolved unanimously** to grant permission requested by Windmill Kindergarten to re-surface the fenced playground area at their own cost (Chestnut Grove side of the OSB plot) and to provide one free future hall hire session for fund-raising for this purpose.  
**Proposed and resolved unanimously** to allocate £500 of the Old School Building maintenance budget (£3,000) to ground staff salaries to enable ground staff to carry out regular maintenance and minor repair works at the OSB site.  
(iv)      **Poplars Sports Ground Committee:** Minutes of meeting held on 14<sup>th</sup> May 2018 noted  
**Proposal:** *To install pedestrian gate for Sunday access.* Noted quotation for c£1,000 to make repairs to sewage and water system at the Sports Ground received post this Poplars Committee meeting. Therefore **proposal amended and resolved unanimously** *to seek contributions from all Clubs using the Poplars Facility to fund pedestrian access gate.* D List to action vital sewage works. Until the gate is installed Cllrs C Blandamer, L King, J Richardson and R Fife volunteered to lock up vehicle gates on Sundays. To liaise with D List.  
(v)      **Community Engagement:** No meeting held in May  
(vi)      **Old School Building Phase II Committee:** No meeting held in May
- 18/1513**      **Information update:** To note a child had knocked their head on the gate at Roberts Recreation Ground. This was the 3<sup>rd</sup> recent occurrence of children running hard into the gate and it bouncing back. On each occasion the gate has been checked and it has now been ROSPA inspected and deemed to be safe and low risk. To be discussed further at next Amenities committee meeting. Noted that this is a soft-close gate, installed to ensure it cannot be left open for the playground users’ safety and is functioning as it should. Annual Report – clerk to print hard copies for distribution.
- 18/1514**      **Confidential Item – Members of the public and press to be excluded from this item due to the confidential nature of the business to be transacted** –Recognition of 25 years’ service of the Grounds and Amenities Manager considered and approved.
- 18/1515**      **Date of next meeting:** Tuesday 3rd July at 7:30pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
**Chair Burton Joyce Parish Council**