

# **MEETING OF THE POPLARS SPORTS GROUND COMMITTEE**

## **MINUTES**

**Monday May 14th at 7:00pm**

**The Parish Office, Old School Building, Main Street, Burton Joyce**

**Present:** Cllrs R Ringham (Chair) C Blandamer (Vice-Chair) P Blandamer, T Hazard and L King

**In attendance:** J Sherrin (Clerk) and D List (Grounds & Amenities Manager)

- POP/056**      **Apologies for absence** - None
- POP/057**      **Appointment of Chair** – Cllr Robin Ringham unanimously approved as Chair
- POP/058**      **Appointment of Vice-Chair** – Cllr Colin Blandamer unanimously approved as Vice Chair
- POP/059**      **Council members’ declarations of interest for items on the agenda** - None
- POP/060**      **Minutes of the meeting held on March 19th 2018**  
(i)      Unanimously approved as true record and duly signed by the Chair  
(ii)      Matters arising not covered by the agenda - None
- POP/061**      **Bowls Club Pavilion** – D List reported that the electrics will be installed on 18<sup>th</sup> May and following this the base will be completed. R Ringham noted that the pavilion is due for delivery on 25<sup>th</sup> June. Access to the site will depend on the weather. Service Level Agreement (SLA) to be agreed with Bowls Club to include conditions of hire to others; use of facility out of season; use of power and utilities; access / security and maintenance. D List to contact Sid Wise for existing SLA.
- POP/062**      **FA Report** – Web issues now resolved. Only outstanding matter is financial report. J Sherrin to provide R Ringham and D List with last financial year actual income and expenditure relating to the Poplars and the 3G.
- POP/063**      **Funding for / Purchase of aerator** – The £5k grant request from the FA was refused. Suggested applying through smaller grants option. R Ringham and D List to action in next 2 weeks.
- POP/064**      **Use of Poplars facility from BJFC for manager training in June/July** – Request for use of changing rooms and pitches for 2 Sundays and 2 evenings for manager training. Reduced rate of £75 per session approved.

**POP/065**

**Tea bar**

- i) Proposal to reduce prices on soft drinks approved unanimously
- ii) Proposal from BJFC to cover additional staffing costs for tea bar for summer football for a one-off fee - approved unanimously. If staffing costs are not covered by this fee at the end of the period BJFC to invoice BJFC the difference. D List to monitor.

**POP/066**

**Information update** – R Ringham and D List to discuss World Cup coverage of England matches at the Poplars with BJFC Chairman and Treasurer. Noted that Sunday and Thursday matches will not be possible due to existing bookings. IT security to be reviewed in light of GDPR changes coming into effect on 25<sup>th</sup> May. Quote for personnel gate to be built into the fencing £898 including VAT. Noted quote received from original installer. Proposal to go to Full Council to approve. T Hazard noted that one of the issues raised in the Neighbourhood Plan is the lack of public access to the Poplars. Resident representatives to be invited to the next Poplars meeting to state case. T Hazard suggested that taster session of ‘Walking Football’ be run at the ground to assess interest levels. To be put on next agenda. R Ringham to provide L King with Poplars tour as new councillors. Next agenda to also include review of security cameras and repairs to shutters.

**POP/067**

**Date of next meeting** – Monday 23<sup>rd</sup> July 2018 at 7pm

**Meeting closed 7:50 pm**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Chair of Poplars Sports Ground Committee**