



## MEETING OF THE AMENITIES COMMITTEE

Tuesday 13 March 2018 2:00pm

Parish Office, Old School Building, Main Street, Burton Joyce

Present: Cllrs P Blandamer (Chair), C Blandamer, R Fife & P Hyde

In Attendance: J Savage – Deputy Parish Clerk, D List – Ground & Amenities Manager and G Martin – Jigster.Com

### MINUTES

**AM17/037** Apologies for Absence - None

**AM17/038** **Declarations of Councillors' interest for items on the agenda** – Cllrs Fife & Hyde  
Allotment holders

**AM17/039** **Minutes of meeting held on 7th November 2017** - The minutes of the meeting held on the 17<sup>th</sup> November 2017 were approved as a true record and signed by the Chair

**AM17/040** **Matters arising from previous minutes not covered in the agenda** - None

**AM17/041** **Cemetery:** Review of costings for Cemetery Project – To create mapping software to detail existing plots with remains and available grave & ashes plots. The new database would include data capture of full interment and ashes in the Riverside section of the Cemetery initially. Extending the mapping software to older parts of the Cemetery is also an option. Costings for the database and software to be provided at the next Amenities Committee. Invoice for current work completed to be provided by Jigster.Com

**AM17/042** **Allotments:**

i) **Proposed and resolved** unanimously to approve request from Allotment Holders Association for skip to be placed on allotments at their cost

ii) **Allotment waiting list and allotments available:** It was noted 9 allotment plots are available for rent. No waiting lists

iii) **Condition and any remedial work of allotments:** Deferred to next Amenities Committee

iv) **Update from Grounds and Amenities Manager: Proposed and resolved** unanimously to number each allotment for identification purposes at a cost of approximately £300 - £350. Commencement date to be agreed.

v) **Proposed and resolved unanimously** for a fee of £20 to be charged to Allotment Holders by the Parish Council for removal or damage to the new numbered posts.

**AM17/043** **Roberts Recreation Ground:**

i) **Summary of playground inspection report:** The Ground & Amenities Manager confirmed the Mosaic had been removed and the area will be covered with artificial grass. The rubber-crumb under the Titan swing is damaged and is to be replaced. The original supplier of the timber poles has agreed to replace the timber. The work is to be completed by Burton Joyce ground staff.

ii) **Planting of Trees:** The planting of 3 trees and guards are in place at the Roberts Recreation Ground

- AM17/044**     **Tree Works & Tree Stumps:** The Ground & Amenities Manager confirmed the stump-grinding would be completed by end of March 2018. The area will be tarmacked when stump-grinding is completed. All costs within budget. 2 trees to be crown-reduced within the grave area of the Cemetery to include removal of sail-area of tree for safety purposes. 1 tree to be crown-reduced in the Roberts Recreation Ground for safety purposes. **Proposed and resolved** to approve £1,500.00 for work to be completed. Deputy Clerk to contact NCC to request management of trees situated in and around the Millennium sun dial
- AM17/045**     **Maintenance & Items of Capital Expenditure:** No items of maintenance and capital expenditure
- AM17/046**     **Information update** - None.
- AM17/047**     **Date of next meeting - Friday 27 April 2018 11:00am**

**Meeting closed at 15:05pm**

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Chair of Amenities Committee**