

MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Monday 16th July 2018 at 6:30pm

The Parish Office, Old School Building, Main Street

MINUTES

Present: Cllrs P Hyde (Chair) J Johnson (Vice-Chair) P Blandamer, L King and R Ringham

In attendance: J Sherrin (Parish Clerk)

- 18/065** **Apologies for absence** - None
- 18/066** **Declaration of interests** - None
- 18/067** **Minutes of the previous meeting** - held on May 14th 2018 approved unanimously as a true record and duly signed by the Chair
- 18/068** **Communications Policy** – L King and J Sherrin to pool suggested policies and present to next F&GP.
- 18/069** **Old School Building** – Double-glazing quotes for Parish Office windows – 3 Quotes received. J Sherrin to contact solicitors to check permissions needed and instruct supplier of best quote to install, contingent on Landlord’s approval. Preference to install in summer months, so retrospective approval to be sought from Full Council in September.
- 18/070** **Insurance claim** – Theft of tools from Poplars Sports Ground. J Sherrin has informed insurers of crime number and details / costs of goods stolen. Grounds & Amenities Manager’s private vehicle broken into. Agreed unanimously that any costs to repair damage should be covered by the Parish Council. Consideration to be given when replacing Parish Council truck that it is possible to safely store tools in a cabin or locker. R Ringham to discuss options suggested of safe storage of equipment with Grounds & Amenities Manager. Security of Poplars Ground to be reviewed in next Poplars Committee meeting. J Sherrin to chase police on progress.
- 18/071** **Former toilet block** – Review of correspondence from Rothera Sharpe. J Sherrin to contact Rothera Sharp to state that case is closed until such time that the deeds have been retrieved by GBC. No further action is required.
- 18/072** **WW1 Memorial** – Decision on donation ref: June Full Council. Proposed that the Parish Council donates £200 towards the new memorial.

18/073 **Quarterly accounts** - Accounts on track for the first quarter. J Sherrin to investigate coding details of pensions, poplars utilities and cemetery expenditure.

18/074 **Chair's report** – J Johnson reported that John Clerk and Michael Payne, Chair and Deputy Chair of GBC have offered to provide funding for a specific project. Suggested that the personnel gate at the Poplars would be appropriate. J Johnson to speak to them. If funding available insufficient, R Ringham to request BJFC donate the difference.

18/075 **Date of next meeting** – Monday 24th September at 6:30pm

Meeting closed at 7:25pm

Signed: _____

Date: _____

Chair, Finance & General Purpose Committee