



MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Monday 10th December 2018 at 6:30pm

The Parish Office, Old School Building, Main Street

Present: Cllrs P Hyde (Chair) J Johnson (Vice-Chair) L King and R Ringham

In attendance: J Sherrin (Parish Clerk) and A Chippindale, J Wakeling, and C Orlandi-Fantini (GHA)

MINUTES

18/089 **Apologies for absence** - None

18/090 **Declaration of interests** - None

18/091 **Minutes of the previous meeting** - held on October 15th 2018. Approved as a true record and signed by the Chair

18/092 **Allotments:**

i) To receive and action notes from meeting with GHA

D List to action work on headlands and install numbering posts early in the new year. To investigate possibility of metal instead of wooden posts. Once any allotment holders affected by the re-instatement of the headlands have been identified, Parish Office will contact them to advise of any necessity to re-site plants. Request from GHA for Tenancy Agreement to be reviewed – J Johnson and P Hyde to review. (To consider tick box for contact information to go to GHA, deposits, length of notice, insurance etc). Clerk to send draft of proposed Tenancy Agreement to GHA for consultation. GHA to monitor compliance with agreement and report back to Parish Council. Expert advice to be sought regarding control of rabbits.

ii) To receive an update on allotment waiting list

No waiting list currently. 3 plots are available, all in need of work. To be advertised in Parish Magazine as free of charge until April 2019.

iii) To receive an update on any remedial work for allotments

As above.

- 18/093** **Financial Performance** – Update to November 30th 2018 – Noted.
- 18/094** **Budget Planning 2019-20** – Considerations included the need to budget for general maintenance at the Poplars Sports Ground and Roberts’ Recreation Ground and for unexpected expenses, such as machinery break-downs. Also the need to building reserves to plan for the depreciation of vehicles and equipment. Budget working group to review suggestions made and report to (additional) F&GP meeting on 8th January in order to present to Full Council on 15th January. Clerk to seek forecast of CIL monies from GBC.
- 18/095** **Communications Policy** – Work still being carried out on the policy.
- 18/096** **Chair’s report** – Information update on items not requiring a decision – None.
- 18/097** **Date of next meetings** – Tuesday 8th January at 6:30pm and Monday 28th January at 6:30pm

Meeting closed at 8:15pm

Signed: _____

Date: _____

Chair, Finance & General Purpose Committee