

MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Monday 17th February 2020 at 7:30pm
The Parish Office, Old School Building, Main Street

Present: Cllrs P Hyde (Chair) J Johnson (Vice Chair) L King, N Orders, J Richardson and R Ringham.
In attendance: J Sherrin (Clerk)

MINUTES

- 20/164** **Apologies for absence** - None
- 20/165** **Declaration of interests for items on the agenda** - None
- 20/166** **Minutes of the previous meeting held on December 17th 2019** - Approved as a true record and duly signed by the Chair.
- 20/167** **To review Risk Assessment & Management Paper** – Clerk to add in columns to state who to action and time scales and revised paper to be presented to March Full Council for approval.
- 20/168** **Year End and Audits** – Accounts software provider booked for Year End close-down in May 2020. Internal auditor provisionally booked – dates to be confirmed.
- 20/169** **Financial Performance** – Accounts to end January 2020 noted and approved.
- 20/170** **Utility Vehicle** – Purchase on hold. Seller requested time to find replacement vehicle.
- 20/171** **Old School Building Maintenance** - Replacement guttering required. Quotes to be sought - needs to be in keeping with existing style.
- 20/172** **Review charges** - Old School Building Room Hire. Propose to Full Council to increase by 3% and round to the nearest £1.
- 20/173** **Grants** – Clerk to explore grant applications to Local Improvement Scheme for Millennium Sundial and Roberts Recreation Ground Slide.
- 20/174** **Donations** – Donation of £1000 to Brass Band for 2020/21 financial year approved unanimously. To be reviewed again next year. Cllr Johnson to enquire whether VE Day commemoration may be provided by the Band as part of this donation.
- 20/175** **SLA for St Helen’s Church Yard** – Review and approved for Clerk to sign and return.
- 20/176** **Information update** – Clerk has applied to Valuation Office for review of increased rates associated with installation of Bowls Pavilion on Poplars Sports Ground. Cllr Ringham reported that the 3G pitch needs to be re-certified for use to play FA games at a cost of £1,300 as registration period has elapsed. Guarantee on pitch surface to be checked.
- 20/177** **Date of next meeting** – Monday 6th April at 7:30pm

Meeting closed at 8.25pm

Signed: _____
Chair of Finance & General Purpose Committee

Date: _____