

ANNUAL MEETING OF THE PARISH COUNCIL
Main Pavilion, Poplars Sports Ground, Station Road
Tuesday May 11th 2021 at 7:30pm

Present: Cllrs Paul Hyde (Chair) Robin Ringham (Vice-Chair) Richard Fife, Yvonne Greenfield, Jeanette Johnson, Laurence King, Nick Orders, John Richardson, David Wright and David Yates.

In attendance: Jessica Sherrin (Clerk) Cllrs Sam Smith (GBC) and 1 member of the public.

DRAFT MINUTES

- 21/1888** **Election of the Chair of the Parish Council** – Cllr Paul Hyde unanimously elected
- 21/1889** **Chair’s Declarations of Acceptance of Office** – Signed by the Chair and witnessed by the Clerk
- 21/1890** **Election of Vice-Chair of the Parish Council** – Cllr Robin Ringham unanimously elected
- 21/1891** **Apologies for absence** were received and accepted for Cllr Terry Hazard and Cllr Michael Adams (NCC)
- 21/1892** **Council members’ declaration of interests for items on the agenda** - None
- 21/1893** **Review of the Terms of Reference and delegation arrangements for committees.** Terms of reference unanimously accepted, subject to the inclusion “General staffing requirements, maintenance and upkeep of sites” in Poplars Sports Ground Terms of Reference.
- 21/1894** **Appointment of members to committees and sub-committees**
- i) Planning Committee – Cllrs T Hazard, Y Greenfield, R Fife, D Wright and D Yates.
 - ii) Finance and General Purpose Committee – Cllrs P Hyde, R Ringham, J Johnson, L King, Y Greenfield and N Orders
 - iii) Poplars Sub-Committee – Cllrs R Ringham, T Hazard, Y Greenfield, L King and D Wright
 - iv) Old School Building Phase II Sub-Committee – Cllrs L King, Y Greenfield, R Fife, J Johnson, N Orders and R Ringham
 - v) Community Engagement Sub-Committee – Cllrs R Greenfield, T Hazard, R Fife, J Johnson, L Kings and J Richardson
 - vi) Amenities Sub-Committee – Cllrs P Hyde, R Ringham, R Fife, Y Greenfield N Orders and D Wright
- 21/1895** **To resolve into committees for the purposes of electing a Chair and Vice-Chair as appropriate of:**
- i) Planning Committee – Cllr T Hazard unanimously elected as Chair. Cllr Y Greenfield unanimously elected as Vice Chair.
 - ii) Finance & General Purpose Committee – Cllr P Hyde unanimously elected as Chair. Cllr R Ringham unanimously elected as Vice-Chair

To note Chair and Vice Chair of all other committees to be elected at the first meeting of that committee.

- 21/1896** **Members of Steering Groups elected as follows. Other Working Groups to be instigated as appropriate:**
- i) 3G Steering Group – Cllrs Y Greenfield, T Hazard and R Ringham
 - ii) Poplars Access Working Group – Cllrs Y Greenfield, T Hazard and R Ringham
- 21/1897** **Members to represent the Council to the following bodies and other organisations as appropriate elected as follows:**
- i) School Liaison – Cllr T Hazard
 - ii) Neighbourhood Watch - Vacancy
- 21/1898** **Council’s Risk Assessment Panel elected as follows** - Cllrs L King, N Orders and R Ringham
- 21/1899** **Council’s Human Resources Panel elected as follows** - Cllrs P Hyde, J Johnson, L King and R Ringham
- 21/1900** **Standing Orders** – Reviewed and voted unanimously to adopt.
- 21/1901** **Financial Regulations** – Reviewed and voted unanimously to adopt.
- 21/1902** **Determination of the time and place of meetings of the Parish Council** up to the next Annual Meeting of the Council - proposed schedule unanimously approved.
- 21/1903** **Minutes from previous meetings**
- i) April 6th 2021 – Unanimously approved as a true record and duly signed by the Chair
 - ii) Matters arising (not covered by the agenda – for information only) - None
- 21/1904** **Opportunity for questions from members of the public (15 minutes)** – No questions from the member of the public
- 21/1905** **County Councillor’s report** – Cllr M Adams had given his apologies. Cllr P Hyde thanked Cllr Nicki Brookes for the hard work and dedicated years of services that she had given to Burton Joyce and its residents. Clerk to write letter of thanks on behalf of all members of the Parish Council.
- 21/1906** **Borough Councillor’s report** – Cllr P Hyde congratulated Cllr Smith on his new position in the County Council. Cllr Smith provided an update on his and Cllr Adams’ recent activities as follows: **Formation of Burton Joyce and Stoke Bardolph Flood Group** - Working with FLAG in Lowdham and Tom Randall MP to form a new flood action group. Individuals in the village will shortly receive letters asking for volunteers. Over 20 volunteers have been recruited to date, who have been thanked in Parliament by the Environment Secretary. When restrictions allow, training will be undertaken with NCC’s flood authority in ‘peace-time’ tasks, such as gulley clearing. **New bigger bin** has been installed on Nottingham Road. **Speeding on A612** – Meeting with Resident Representative, Gedling Police and Tom Randall PM has taken place. Speed checks have increased and tickets issued. Signs have been cleaned and carriageway markings will be repainted by June. An interactive sign is to be installed in the 40mph section to monitor numbers of speeding cars. **Friends of Roberts Recreation Ground** – Supported raffle draw for the Group, who have been raising funds towards the joint grant application with the Parish Council for park improvements. **Woodside Road** residents being kept up to date with STW repair closure. **Restart Grants** information provided to local businesses.
- 21/1907** **Finance matters**
- i) Bills for Payment for April 2021 – Unanimously approved
 - ii) Late Bills for Payment for April 2021 – Unanimously approved
- 21/1908** **Correspondence** – GBC indoor exercise classes are re-starting. Bonington Cinema is re-opening.

21/1909 Minutes and recommendations of the following committees and sub-committees:

- (i) **Planning:** Minutes of meetings held on 21st and 30th April 2021- received and noted.
- (ii) **Finance & General Purpose Committee:** Minutes of meeting held on Tuesday 27th April 2021 received and noted.
- (iii) **Amenities:** Minutes of meeting held on Tuesday 27th April 2021 received and noted.
- (iv) **Community Engagement:** No meeting held in April 2021.
- (vi) **Old School Building Phase II Committee:** No meeting held in April 2021.
- (v) **Poplars Sports Ground Committee:** Minutes of meeting held on Tuesday 28th April 2021 received and noted.

21/1910 Information update: No further information

21/1911 Date of next meeting: Tuesday June 8th 2021 at 7:30pm

Meeting closed 8:20pm

Signed: _____
Chair of the Parish Council

Date: _____