

MEETING OF THE AMENITIES COMMITTEE

Monday 20th March at 7pm, Main Hall, Old School Building

Present: Cllrs P Hyde (Chair) H Chadbourne-Doyle, R Fife and Y Greenfield

In attendance: Cllr L King, J Sherrin (Clerk) J Savage (Deputy Clerk) D List (Grounds & Amenities Manager) and P Butler (Treasurer of GHA)

DRAFT MINUTES

- AM23/328** **Apologies for Absence** - Cllrs G Hadjigeorgiou (Work) and D Wright (Sick)
- AM23/329** **Declarations of Councillors' interest for items on the agenda** - None
- AM23/330** **Approval of minutes of meeting held on 16th January 2023** – Unanimously approved as a true record and signed by the chair.
- AM23/331** **Allotments**
- (i) Garden Holders' Association – Update
 - a. P Butler reported concerns regarding the requirement for the GHA to collect their own fees. Cllr Hyde reiterated that the Parish Council had no choice in the matter as it was a requirement of the insurers. After lengthy discussion it was conceded that times have changed and this should be accepted by the GHA.
 - b. Request to direct tenants to GHA on invoices for their membership fees – unanimously approved. Deputy Clerk to send suggested wording to P Butler for review.
 - c. To consider adding clause to Tenancy Agreement indicating tenant has necessary insurance cover – unanimously agreed that a tick box should be added to the agreement for a declaration that tenants have their own insurance cover (either via the GHA or their home insurance)
 - d. Request to book skip – Recommended by P Butler to await for outcome of GHA's AGM before booking.
 - (ii) Waiting list – 1 resident and 3 notices of interest from residents. 13 non-residents. Concerns raised regarding condition of specific plots. Noted inspections are due to be carried out shortly.
 - (iii) Tree Policy – Current draft policy noted – to be updated and reviewed by working group.
 - (iv) Plot holder requests:
 - a. Plot 24 - Request for boundary fence between plots – permission not granted. Tenant to be advised to install own boundary fence.
 - b. Plot 1 – Request for installation of additional water trough – agreed that additional trough so close to existing trough was unnecessary.
 - c. Plot 52a – Request for small wildlife pond – Deputy Clerk to send details to Cllrs Hyde and Hadjigeorgiou to make delegated decision.
 - d. Delegated approvals given for Plot 8B - Poly Greenhouse 1.4x1.9m and Plot 1 - Felling of diseased apple trees 5 no. - Noted
 - (v) Maintenance – G&A Manager to carry out repairs to leaks in pipes and turn water back on in 1 week's time. Noted tap to turn off mains supply for leaks is at the Trent Lane main gate.

- AM23/332 Cemetery**
- (i) Request for inscription on garden of rest plaque when no ashes scattered. To propose that a vase is place in the garden of rest instead with “at rest elsewhere” inscribed on it.
 - (ii) Front wall repairs – Complete
 - (iii) Maintenance – No other updates
 - (iv) Tree survey and works – Report reviewed. Dangerous trees have been felled. 3 more are to be removed in the next 3 months. Other works required on cedar tree in coming year. G&A Manager to provide Cllr King with list of ornamental trees which may be planted to replace them.

- AM23/333 Roberts Recreation Ground**
- (i) Equipment and maintenance – Spinner is to be replaced by manufacturer as accepted to be faulty.
 - (ii) Main gate review – Second quote and designs to be brought to next meeting.
 - (iii) Tree works – Works have been completed.

J Savage and P Butler left at 7:35pm

- AM23/334 The Grove**
- (i) Equipment and maintenance – Update
 - (ii) Tree survey – Report reviewed. Tree surveyor to discuss with G&A Manager before actions agreed. Noted replacements should be native trees. Clerk to review deeds to see responsibilities of school for some trees.
 - (iii) Request to plant rooted Christmas tree in Grove or Poplars. Agreed they could be planted in the front of the Old School Building to be decorated at Christmas time.

- AM23/335 War Memorial**
- (i) Review of accessibility – have portable ramp. Long term solution to be considered as part of facilities review.

AM23/336 Information update

AM23/337 Date of next meeting – TBA

Meeting closed 7:50pm

Signed: _____
Chair of Amenities Committee

Date: _____