

MEETING OF THE POPLARS SPORTS GROUND COMMITTEE

Monday 5th June 2023 at 7pm
Poplars Sports Ground, Station Road

DRAFT MINUTES

Present: Cllrs Y Greenfield (Vice Chair) Laurence King, Jeanette Johnson and Georgine Hadjigeorgiou

In attendance: J Sherrin (Parish Clerk) and D List (Grounds & Amenities Manager)

- POP/504** **Apologies for absence** – Cllrs T Hazard (Holiday) and D Yates (Holiday)
- POP/505** **Election of Chair** – Cllr T Hazard unanimously elected as Chair
- POP/506** **Election of Vice Chair** – Cllr Y Greenfield unanimously elected as Vice Chair
- POP/507** **Council members' declarations of interest for items on the agenda** - None
- POP/508** **Minutes of the meeting held on 17th April 2023** – Unanimously approved and signed by the Vice-Chair
- POP/509** **Club review – Updates on the following clubs:**
- i. BJFC – Update on Partnership and Service Level Agreement – Constructive meeting held with BJFC committee member K Hardisty. There are some point to clarify with the Club, but close to completing the Agreement (previously circulated). Request for kitchen upgrade had been reviewed. As neither party is the freeholder unable to apply for the grant. Use of external suppliers for food – D List proposed installing 2 concrete slabs as permanent solution to providing hardstanding. Agreed that rate for external food suppliers to stand at the Ground at events, training and match days would be £40 and reviewed after 6 months. Close liaison with the Club will be required to ensure tea-bar staffing can be planned ahead accordingly. Local clubs and voluntary organisations invited to the Football Club's presentation day by BJFC. J Sherrin to liaise with K Hardisty on this.
 - ii. Bowls – Continues to be popular and successful with 60+ members
 - iii. Archery – Portacabin has been vandalised again. PCSOs and Network Rail to be contacted. Fencing requirements to be reviewed. Club requested easements are cut back to enable viability to public pathway. D List to action.
 - iv. Pétanque – Work on additional pistes commencing this week. Noted that when complete should be publicised.
 - v. Slimming World – All ok.
 - vi. Bridge – D List to let them know more tables are available if they would like them
 - vii. Yoga – All ok.
 - viii. Cricket – u15s junior team has folded as insufficient members. Request made to open bar for First Team games throughout the season. Previously fridge and honesty box, with supplies monitored. Club proposed voluntarily running the bar, putting everything through the till. Concerns raised

regarding necessary risk assessments, insurance, accountability, training for till and contactless etc for non-staff members doing this. Starting in 2 weeks. J Sherrin to review implications with D List to assess feasibility.

ix. 3G –Independent clubs still using the facility successfully.

- POP/510 Clubhouse Bar Set Up for Summer 2023** – D List and J Sherrin to write job advert to recruit new bar staff and send to HR Panel.
- POP/511 Clubhouse Lighting, Décor and Furniture** – Verbal quote for c£1500 received some months ago. Written quote to be requested for LED lighting, to include dimmer switches. Floodlights – D List asked supplier when renewed bulbs recently, but advised not cost effective. D List to get quote from decorator to refresh the bar area – colours to be agreed after quote.
- POP/512 Bar Prices** – Review and agree on bar prices for 2023/24. J Johnson to review supply prices with D List to proposed prices. Decision to be made re use of bottles as well as cans at next meeting once assessment made from start of season.
- POP/513 Casual Play Area** – G Hadjigeorgiou to discuss with R Ringham. Information to be re-sent to the FA.
- POP/514 3G Pitch Testing** – Pitch has been tested, but still awaiting report. D List to chase.
- POP/515 Other Maintenance and Repairs** – D List seeking another quote for repair to steps and to order boot cleaners.
- POP/516 Information Update** – Items not requiring a decision - none
- POP/517 Date of Next Meeting** – 31st July 2023

Meeting closed 8pm

Signed: _____
Chair of Poplars Sports Ground Committee

Date: _____