

**ANNUAL MEETING OF THE PARISH COUNCIL**  
**Main Hall, The Old School Building, Main Steet**  
**Tuesday May 7<sup>th</sup> 2023 at 7: 30pm**

**DRAFT MINUTES**

**Present:** Cllrs L King (Chair) P Hyde, H Chadbourne-Doyle, R Fife, Y Greenfield, T Hazard, R Rolls and D Yates

**In attendance:** J Sherrin (Clerk) and J Savage (Deputy Clerk)

- 24/2217 Election of the Chair of the Parish Council** – Cllr Laurence King unanimously elected as Chair.
- 24/2218 Declarations of Acceptance of Office** – Signed by Cllr L King and witnessed by the Clerk / Proper Officer J Sherrin.
- 24/2219 Election of Vice-Chair of the Parish Council** – Cllr Jeanette Johnson unanimously elected as Vice-Chair.
- 24/2220 Apologies for absence** – Cllrs J Johnson (Holiday) and G Hadjigeorgiou (Childcare)
- 24/2221 Council members' declaration of interests for items on the agenda** – None.
- 24/2222 Terms of Reference and delegation arrangements for committees** – Agreed to defer to June meeting.
- 24/2223 Appointment of members to committees and sub-committees**
- i) Planning Committee**  
Cllrs H Chadbourne-Doyle, R Fife, T Hazard, L King and R Rolls.
  - ii) Finance and General Purpose Committee**  
Cllrs P Hyde, J Johnson, Y Greenfield, L King and T Hazard.
  - iii) Community Garden Sub-Committee**  
Cllrs L King, Y Greenfield, H Chadbourne-Doyle, G Hadjigeorgiou, R Fife, J Johnson and T Hazard.
  - iv) Community Engagement Sub-Committee**  
Cllrs Y Greenfield, G Hadjigeorgiou, J Johnson, H Chadbourne-Doyle, R Fife and L King.
  - v) Poplars Sub-Committee**  
T Hazard, Y Greenfield, G Hadjigeorgiou, J Johnson, L King, R Rolls and D Yates.
  - vi) Amenities Sub-Committee**  
Cllrs P Hyde, G Hadjigeorgiou, H Chadbourne-Doyle R Fife and Y Greenfield.
- 24/2224 To resolve into committees for the purposes of electing a Chair and Vice-Chair as appropriate of:**
- i) Planning Committee** – Cllr H Chadbourne-Doyle elected as Chair and Cllr R Fife elected as Vice-Chair.
  - ii) Finance & General Purpose Committee** – Cllr P Hyde elected as Chair and Cllr J Johnson elected as Vice-Chair.
  - iii) HR Panel** – Cllr L King elected as Chair and Cllr J Johnson elected as Vice-Chair.

Chair and Vice Chair of all other committees to be elected at the first meeting of that committee – Noted.

- 24/2225**      **Members of Steering Groups and Working Groups elected as follows:**
- i)        3G Steering Group – Cllrs T Hazard, J Johnson and R Rolls
  - ii)       Poplars Casual Play Area WG – Cllrs T Hazard, L King and G Hadjigeorgiou
  - iii)      Old School Trust WG – Cllrs P Hyde, L King, R Rolls and D Yates
- 24/2226**      **Council representatives to the following bodies elected as follows:**
- i)        School Liaison – Cllr G Hadjigeorgiou
  - ii)       Police Liaison – Cllr G Hadjigeorgiou
  - iii)      Village Hall – Cllrs P Hyde and D Yates
- 24/2227**      **Council’s Risk Assessment Panel elected as follows**  
Cllrs L King, J Johnson and Y Greenfield
- 24/2228**      **Council’s Human Resources Panel elected as follows**  
Cllrs L King, J Johnson, P Hyde, Y Greenfield and R Rolls
- 24/2229**      **Standing Orders** – Reviewed and unanimously resolved to adopt
- 24/2230**      **Financial Regulations** – Reviewed and unanimously resolved to adopted
- 24/2231**      **Time and place of meetings of the Parish Council up to the next Annual Meeting of the Council** – timetable previously circulated unanimously approved.
- 24/2232**      **Minutes from previous meetings**
- i)        April 9<sup>th</sup> 2024 – unanimously approved as a true record and duly signed by the Chair
  - ii)       Matters arising (not covered by the agenda – for information only) – None
- 24/2233**      **Opportunity for questions from members of the public (15 minutes)** – None
- 24/2234**      **County Councillor’s report** – No report received
- 24/2235**      **Borough Councillor’s report** – No report received
- 24/2236**      **Finance matters**
- i)        Bills for Payment for April 2024 – Unanimously approved to pay
  - ii)       Late Bills for Payment for April 2024 – Unanimously approved to pay
  - iii)      Monthly accounts to end of April 2024 – Received and noted
- 24/2237**      **Correspondence**
- 24/2238**      **To receive minutes and recommendations of the following committees and sub-committees:**
- (i)       **Planning:** Minutes of meetings held on 30<sup>th</sup> April 2024 received and noted
  - (ii)      **Finance & General Purpose Committee:** Minutes of meeting held on 30<sup>th</sup> April 2024 received and noted
    - a.       **Engagement of contractor for OSB internal refurbishment unanimously approved.**
    - b.       **Funding applications to GBC for £5k to be submitted for community garden - noted**

- c. **Request from GBC for contribution to running costs of CCTV from 2025 onwards via precept considered.** Not deemed appropriate for the Parish Council to cover this cost - unanimously rejected
- (iii) **Amenities:** Minutes of meeting held on 30<sup>th</sup> April 2024 received and noted.
- (iv) **Community Engagement:** No meeting held in April
- (vi) **Old School Building Phase II Committee:** Minutes of meeting held on 2<sup>nd</sup> May 2024 received and noted. Thanks extended to Clerk for consultation work.
- (v) **Poplars Sports Ground Committee:** Minutes of meeting held 29<sup>th</sup> April 2024 received and noted

**24/2239**      **Information update:** Emergency 6 month closure of rail crossing at the Nelson under review by Network Rail. Concern was that this would be made permanent. Public Rights of Way officer at Notts County Council has been contacted. Volunteer Week 1-7<sup>th</sup> June – to be added to Community Engagement Agenda.

*Due to the confidential nature of the item to be transacted, members of the public are kindly requested to exit the meeting.*

**24/2240**      **HR Panel** – Update minuted separately.  
**24/2241**      **Date of next meeting:** Tuesday 11<sup>th</sup> June at 7:30pm

**Meeting closed 8:25pm**

Signed: \_\_\_\_\_  
 Chair of Burton Joyce Parish Council

Date: \_\_\_\_\_