



MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

Tuesday 22nd June 2021 at 10:00am

Parish Office, Old School Building, Main Street

Present: Cllrs P Hyde (Chair) R Ringham (Vice Chair) and L King

In attendance: J Sherrin (Clerk)

MINUTES

- 21/250** **Apologies for absence** - Cllrs Y Greenfield and J Johnson
- 21/251** **Declaration of interests for items on the agenda** - None
- 21/252** **Minutes of the previous meeting** – April 27th 2021- unanimously approved as a true record and duly signed by the Chair.
- 21/253** **Donations** – Donation of £150 to the Friends of Lowdham & Burton Joyce Stations towards anniversary celebrations considered and unanimously approved.
- 21/254** **Request from Friends of Lowdham & Burton Joyce Stations** to locate a Portaloo in the OSB car park during anniversary celebrations. Request withdrawn by the Group.
- 21/255** **FCC Grant** – Successful application for funds noted. Unanimously agreed that payment should be made directly to Burton Joyce Parish Council and that J Sherrin, as Responsible Finance Officer should be the approved signatory for the Agreement. Letter of confirmation required - to be signed by Cllr P Hyde as Chair of the Parish Council.
- 21/256** **Volunteer Policy** – Volunteer Policy and associated forms reviewed. Subject to changes in terminology on Children, Young People and Vulnerable Adults and the inclusion of a paragraph relating to Covid-19 regulations, Policy to be recommended to Full Council for approval. Risk Assessment for the Grove opening and closing discussed. Agreed that having a policy of 2 volunteers to lock the gates would mitigate any risks.
- 21/257** **Re-opening of Office to Public and Main Hall to Clubs and Societies** – Agreed these should not be opened to the public until stage 4 of the roadmap, which currently is proposed for 19th July.

- 21/258** **Spending Priorities** – Reviewed. Mound and tunnel near completion. FCC bid in and confirmed. Tarmac of Cemetery – Cllr R Ringham to chase Balfour Beatty. Allotment headlands to be included in list of potential projects for Balfour Beatty. Cemetery borders re-designed. Removal of OSB classroom on BB list of actions. Bowls Green mower purchased. Cllr R Ringham to begin investigating replacement truck. £7,500 in reserve and a further £2,500 being added this year giving a total reserve fund of £10,000. Cemetery Lychgate repairs and OSB clock restoration both possible Heritage Lottery funds. Cllr N Orders to continue investigating clock restoration. J Sherrin has chased GBC regarding outstanding CIL funds and s106 from Millfield Close. Casual play area at Poplars Sports Ground – Cllr R Ringham and J Sherrin in discussion with Notts FA regarding funding. Cllr Ringham commenced funding application - maximum £25k.
- 21/259** **Contractors / Social Value Obligations** – Cllr King drafting letter to local contractors. Village Centre development – 4-way meeting being organised by Balfour Beatty. Cllr L King proposed meeting with Cllrs Smith and Adams prior to this to agree best way forward and to contact members of the OSB Phase II committee.
- 21/260** **Year End Process** – J Sherrin reported that the 2020-21 accounts have been sent to PKF Littlejohn for external audit. The 6-week period of Public Rights has begun and has been advertised on the Website and in the Noticeboard.
- 21/261** **Risk Assessment & Management** – Annual Review. Risk Assessment Panel to review and report to next F&GP meeting.
- 21/262** **Information update** – Request for information regarding Broadband Speed has been received. Cllr R Ringham to measure upload and download speeds at the Poplars Sports Ground. Cllr L King noted that grants are available to assist rural communities and businesses to access faster broadband.
- 21/263** **Date of next meeting** – Tuesday 7th September at 9:30am

Meeting close 11:15am

Signed: _____
Chair of Finance & General Purpose Committee

Date: _____