



## **MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE**

**Wednesday 3<sup>rd</sup> November 2021 at 9:30am**

**On-line via Zoom**

**(Note switch to Zoom meeting and delayed start to 10am due Covid isolation)**

**Present:** Cllrs P Hyde (Chair) R Ringham (Vice Chair) Y Greenfield, J Johnson and L King

**In attendance:** J Sherrin (Parish Clerk)

### **MINUTES**

- 21/279**      **Apologies for absence** - None
- 21/280**      **Declaration of interests for items on the agenda** - None
- 21/281**      **Minutes of the previous meeting** – September 7<sup>th</sup> 2021 – approved unanimously as a true record. To be signed by the Chair.
- 21/282**      **Half Yearly Accounts** – Accounts summary to 30<sup>th</sup> Sept 2021 receive and reviewed. Noted adjustment to be made for payment on account of playground deposit in next month's accounts.
- 21/283**      **To Review Finance Documents Presented to Full Council** – J Sherrin presented alternative summary of invoices to be paid, direct from accounts package. Resolved to try using this format instead of current Bills for Payment spreadsheet and review.
- 21/284**      **Spending Priorities** – Detailed review to take place in Budget Setting working group meeting. J Sherrin to organise.
- 21/285**      **Contractors / Social Value Obligations** – J Sherrin has been in contact with Balfour Beatty again. They are now unable to fulfil all support originally offered, but still plan to carry out the completion of the tarmacking and the hardstanding area in the cemetery and the demolition of the old classroom at the OSB site. J Sherrin to organise meeting with Social Values officer on her return. In the meantime Cllr Ringham to chase up tarmacking contacts directly. Tomlinson Site Manager meeting with D List this week to assess costs of repairs to the cemetery portacabin roof, showers at the poplars and the drainage in the Old School Building and advise of possible support available.

- 21/286 Risk Assessment & Management** – Deferred to next meeting.
- 21/287 Insurance** – Quote from insurance broker £5,261.62 for the one year and £5,001.04 for a 3 year fixed rate. To recommend 3 year fixed to Full Council. J Sherrin had been advised that this insurance would cover volunteer Flood Wardens, providing they are registered with the Parish Council as volunteers.
- 21/288 OSB Clock Restoration** – Quote has been requested by J Sherrin.
- 21/289 OSB Maintenance** – Agreed should build on existing reserve. Cllr King to seek expertise of local builders for guidance on future maintenance considerations.
- 21/290 Request to install flood resilience shed in OSB car park** – Supported by all present. To recommend to Full Council. Amenities Committee to consider possible location of sand deliveries for the sand bags.
- 21/291 Budget Considerations for 2022-23** – Working Group meeting set for 15<sup>th</sup> November at 9am.
- 21/292 Information update** – Brass Band have withdrawn from room hire due to Covid restrictions in place. Cllr Johnson to discuss directly with the Brass Band. Roberts Rec spoil removal costs - Cllr Ringham to discuss with D List. J Sherrin to advise Amenities Committee of outcome.
- 21/293 Date of next meeting** – Wednesday 8<sup>th</sup> December at 9:30am

Meeting closed 11:00am

Signed: \_\_\_\_\_  
Chair of Finance & General Purpose Committee

Date: \_\_\_\_\_