

MEETING OF THE FULL COUNCIL

Tuesday April 8th 2025 at 7:30pm

The Old School Building, Main Street, Burton Joyce

AGENDA

- 25/2368 Apologies for absence
- 25/2369 Council members' declaration of interests for items on the agenda
- 25/2370 Minutes from previous meetings
- i) To approve minutes of the meeting March 11th 2025 – previously circulated
 - ii) Matters arising (not covered by the agenda – for information only)
- 25/2371 Co-option of councillor (if application received)
- 25/2372 Opportunity for questions from members of the public (15 minutes)
- 25/2373 County Councillor's report – verbal update
- 25/2374 Borough Councillor's report – verbal update
- 25/2375 Finance matters
- i) To approve Bills for Payment for March 2025
 - ii) To approve Late Bills for Payment for March 2025
 - iii) To approve Bank Reconciliation by 2 signatories
- 25/2376 Correspondence
- 25/2377 Committees: To consider the following:
- i) **Amenities:** To receive minutes of meeting held on 26th March 2025
 - ii) **Planning:** To receive minutes of meeting held on 11th March 2025
 - iii) **Finance & General Purpose Committee:** Next meeting 15th April 2025
 - a. **Proposal:** To give delegated authority to the F&GP committee to allocate underspends to ear-marked reserves, as appropriate, for year-end accounts close down.
 - iv) **Poplars Sports Ground Committee:** To receive minutes of meeting held on 3rd April 2025
 - a. **Proposal:** To purchase replacement fridge-freezer, as recommended by Poplars Committee
 - v) **Community Engagement:** To receive minutes of meeting held on 19th March 2025.
 - a. **To consider** formation of Events Committee
 - b. **To consider** addition of village-wide calendar on Parish Council website
 - vi) **Community Garden Committee:** To receive minutes of meeting held on 31st March 2025
 - a. **Proposal:** To give delegated authority to Cllrs King and Cllr Greenfield and the Clerk to approve engagement of new Project Management organisation, following introductory meeting on 9th April. Three quotes previously sought.
- 25/2378 HR Panel: To note resignation of Operations Manager and RFO.
Proposal: To approve recommendations from HR Panel regarding for advertising of replacement Operation Manager/RFO and Grounds Assistance.
Proposal: For the Clerk to resume role of Responsible Finance Officer from 17th April until replacement RFO is recruited.
- 25/2379 Information update: To receive items not requiring decisions