

DRAFT MINUTES OF THE BURTON JOYCE PARISH COUNCIL

TUESDAY 10th January 2017

Carnarvon Rooms Chestnut Grove, Burton Joyce at 7.30pm

Present: Cllrs C Blandamer, P Blandamer, Cluff (Chair), Fife, Greenfield, Hazard, Hutt, Hyde, Johnson, Ringham & Wells

In Attendance: Jackie Dawn (Parish Clerk), Cllrs Doyle (GBC) and N Brookes

17/1261 Apologies: None

17/1262 Declarations of Interest: None declared

17/1263 Minutes of Meeting held on the 6th December 2016: The minutes of the meeting held on the 6th December 2016 were agreed as a true record and signed by the Chair.

17/1264 Open Session for the Public – *meeting adjourned at 7.31pm*

It was noted that the bat box in The Grove still needed to be replaced. A response regarding the request for the mess to be cleaned opposite BlueWolf IT had not yet been received. The recent Fun Run had been very successful with 401 attending. It was reported that the May Gala wouldn't be held this year and that the Scout Group would be doing something different this year at the Grove.

Meeting reconvened at 7.40pm

17/1265 Payment List, Budget Performance & Bank Reconciliation

The Budget Performance and the Bank Reconciliation was not yet finalised and would be emailed to Councillors.

The payment list for January 2017 had been previously circulated. It was **resolved** to approve the payment list as presented.

17/1266 Correspondence

It was reported that the defibrillator was located in the phone box. A training session would be held and JJ volunteered to attend.

It was **resolved** to receive and note the summary of correspondence received attached as an appendix to the agenda.

17/1267 Old School Building

A briefing paper containing details of the key terms of the short and long term lease arrangements had previously been circulated and was noted. An 18 month 'break clause' was included in the lease. It was **resolved** by a majority to approve and sign the short term lease. There were two abstentions.

Burton Joyce Players request for rental of space for costumes – deferred to Communities Committee.

17/1268 Gedling Local Planning Document

Briefing Notes had previously been circulated and was referred to the Planning Committee. It was **resolved** Cllr Hazard would speak at the hearing sessions and the Planning Committee would produce a submission.

17/1269 Neighbourhood Plan

A briefing paper had been circulated. It was intended to deliver leaflet to each household between the 1st and 8th February. The Royal Mail Door to Door service requires arrangements for leaflets to be collected from the Parish Office within the next week.

The Cost is £500 (minimum charge) plus £90 collection, shown this in forecast outcome for 2016/17. It was **resolved** to approve the method of door to door delivery and the cost.

It was noted that a website was being developed.

17/1270 Committees

- (i) **Amenities:** It was *noted* that there had been no formal meeting of the Amenities Committee in December.
- (ii) **Planning:** It was *resolved* to receive minutes of the meetings held on the 6th, 13th and 19th December 2016.
- (iii) **Finance & General Purposes Committee:** It was *resolved* to accept the minutes of the Finance & General Purposes Committee held on 13th December 2016.
- (iv) **Poplars Sports Ground:** It was *noted* that there had been no formal meeting of the Poplars Sports Ground Committee in December.
- (v) **Community Engagement:** It was *noted* that there had been no formal meeting of the Community Engagement Committee in December.

17/1271 Information Update

It was noted that the 2017/18 Budget preparation was underway. The forecast position to the end of the year had been prepared and a first draft budget had been generated as a starting point for discussion. A speculative Precept requirement had to be submitted to GBC by the 27th January – this was not the final budget and can be changed. The actual budget will be presented to full PC at its meeting on the 7th February for consideration/decision. A small working group and Parish Clerk would look at the information before the 27th January deadline and submit on behalf of PC.

17/1272 Ground & Amenities Manager – Changes to Role and Responsibilities

It was *resolved* to consider the matter under confidential business. It was further *resolved* to accept the recommendations contained in the briefing paper which had previously been circulated.

Meeting closed at 8.30pm

Date of Next Published Meeting – Tuesday 7th February 2017