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DRAFT MINUTES OF THE BURTON JOYCE PARISH COUNCIL

TUESDAY 7th February 2017

Carnarvon Rooms Chestnut Grove, Burton Joyce at 7.30pm

Present: Cllrs C Blandamer, P Blandamer, Cluff (Chair), Fife, Greenfield, Hazard, Hutt, Hyde, Johnson, Ringham & Wells

In Attendance: None

17/1273 Apologies: N Brookes

17/1274 Declarations of Interest: None declared.

17/1275 Minutes of Meeting held on the 10th January 2017: The minutes of the meeting held on the 10th January 2017 were agreed as a true record and signed by the Chair. YG kindly agreed to take the minutes in the absence of the Clerk.

17/1276 Minutes of the Extraordinary Meeting held on 31st January 2017. The minutes of the meeting held on the 10th January 2017 were agreed as a true record and signed by the Chair.

17/1277 Open Session for the Public

A member of the public thought that the progress of the Neighbourhood Plan was slow. It was noted that public consultation was currently underway.

No further precept information had been received from Gedling Borough Council.

No response had been received from Nottinghamshire County Council regarding the waterways query and so the Communities Committee would follow this up.

Meeting reconvened at 7.40pm

17/1278 Payment List, Budget Performance & Bank Reconciliation

An error in staff holiday pay would be corrected in the January salary payments.

The Bank Reconciliation was not yet available as an update to SAGE was required.

The payment list for February 2017 had been previously circulated. It was **resolved** to approve the payment list as presented.

17/1279 Precept

Amendments to the precept 2017/2018 were discussed.

It was unanimously **resolved** to approve an increase in the precept of £1 per household.

17/1280 Correspondence

There was no correspondence.

17/1281 Old School Building

The meter readings had been agreed with the Brass Band. Currently there was no agreement or lease in place so a transitional lease arrangement would have to be drawn up

It was unanimously **resolved** to allow the Brass Band to continue to use the facility on a month by month basis.

A list of keyholders was not yet available. A Working Group including SC, PH and JJ was established.

The business survey was being chased by YG and 75 copies of the Children's Survey had been ordered.

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17/1282 Neighbourhood Plan

The deadline for spending the grant monies of £6250 had been extended until the end of March. It was **resolved** to approve a grant application to Awards for All for £4575 to employ a consultant to look at landscaping in the village. The website was now in operation and thanks were extended to Giles for his hard work.

17/1283 Committees

- (i) **Amenities:** It was **noted** that there had been no formal meeting of the Amenities Committee in January.
- (ii) **Planning:** It was **resolved** to receive minutes of the meetings held on the 10th January 2017.
- (iii) **Finance & General Purposes Committee:** It was **noted** that there had been no formal meeting of the Amenities Committee in January.
- (iv) **Poplars Sports Ground:** It was **noted** that there had been no formal meeting of the Poplars Sports Ground Committee in January.
- (v) **Community Engagement:** It was **noted** that there had been no formal meeting of the Community Engagement Committee in January.

17/1284 To Approve Temporary Banking Arrangements

It was **resolved** to add the temporary Clerk to the banking mandate and to remove the former Clerk.

17/1285 Book- Keeping

Details of specialist book-keeping services was outlined. This would include book-keeping via SAGE, budget performance, payroll, and pensions. The book-keeper would attend the Parish Council office one day per week. Salaries and pensions would be done until the end of the current tax year. It was unanimously **resolved** to employ the services of the book-keeper.

17/1286 3G Pitch

It was confirmed that the available budget was £3800. Two quotations had been received and circulated. **It was unanimously agreed** to enter a one year contract with Technical Surfaces.

17/1287 Information Update

It was noted that the Locum was on holiday but would be back next week. The outstanding work was now almost back on track.

17/1288 Staffing

The item was treated as confidential and excluded members of the press and public. It was unanimously **resolved** to appoint a temporary locum for between 6 – 10 hours per week.

Meeting closed at 8.30pm

Date of Next Published Meeting – Tuesday 4th April 2017

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