



MEETING OF THE FULL COUNCIL

Tuesday April 3rd 2018 at 7:30pm

The Main Hall, Old School Building, Main Street, Burton Joyce

MINUTES

Present: Cllrs P Hyde (Chair) J Johnson (Vice Chair) C Blandamer, P Blandamer, R Fife, Y Greenfield, T Hazard, and R Ringham

In attendance: Cllrs N Brooks (NCC) S Poole (GBC) from 7:40pm, J Sherrin (Clerk) and 3 members of the public

- 18/1462** **Apologies for absence** were received and accepted from S Cook (holiday)
- 18/1463** **Council members' declaration of interests for items on the agenda** - None
- 18/1464** **Minutes from previous meetings**
- i) March 6th 2018 – Unanimously accepted as a true record and duly signed by the Chair.
 - ii) Matters arising – Cllr Hazard enquired whether a decision had been made by the ICO. The Clerk reported that no correspondence had been received to date.
 - iii) Corrections to February 6th minutes approved March 6th – noted and signed by the Chair.
- Cllr Poole arrived at this point*
- 18/1465** **Opportunity for questions from members of the public (15 minutes)**
- i) **Co-option of 2 new councillors** Written applications and brief presentation received. Mr Laurence King and Mr John Richardson elected to fill the vacancies of Parish Councillors.
 - ii) **To receive declarations of acceptance of office of new councillors.** Council adjourned for declarations of acceptance to be signed.
- 18/1466** **County Councillor's report** – A donation had been made to the Brass Band for new jackets and £100 to the Parish Council towards the Christmas light switch-on. A further donation to be made towards the 'Picnic in the Park' event on July 14th.
- 18/1467** **Borough Councillor's report** – Cllr Poole was asked to follow up the concerns raised about planning permission on 2 Lee Road being passed as an officer decision on not a committee one, despite high numbers of objections. Noted that a member of public is contacting MP Vernon Coaker. Clerk to also write to GBC to query the decision.
- 18/1468** **Finance matters**
- i) **Bills for Payment for March 2018** - Proposed and accepted unanimously to sign.
 - ii) **Late Bills for Payment for March 2018** – Proposed and accepted unanimously to sign.
 - iii) **Proposed and resolved** unanimously to approve appointment of S Shirtcliffe & Co Accountants to prepare annual accounts
 - iv) **Proposed and resolved** unanimously to approve appointment of David Dixon to undertake annual Internal Audit

- v) **Proposed and resolved** unanimously to appoint current Old School Building cleaner as staff member for 1 hour per week from 1st April 2018.
- 18/1469 Correspondence** – WW1 Centenary Commemorations. Clerk to invite Mr Curry to attend Annual meeting. November 11th commemorations – Cllr Hyde noted that Village Ventures event should tie on with this.
- 18/1470 Committees:** to consider the following:
- (i) **Amenities:** Minutes of meeting held on 13th March 2018 received and noted. Noted proposal to spend £300-£350 on posts at the allotments and £1,500 crown reduction of trees - unanimously approved.
- (ii) **Planning:** Minutes of meeting held on 9th and 27th March received and noted. Plans now being submitted to Parish Council electronically. Clerk to request paper copies.
- Neighbourhood Plan** – Cllr Hazard reported that GBC has now given a 10 page response to the Draft Plan. Mostly minor amendments except the period of the Plan is to now end in 2028, to be in line with GBC’s Emerging Plan. A ‘Sustainability Appraisal’ is now also underway. Cllr Hazard is in the process of pulling together a summary of 2.5 years work, including consultation evidence, to produce a report as the next step in the process before the referendum.
- (iii) **Finance & General Purpose Committee:** minutes of meeting held on 20th March 2018- received and noted .
- (iv) **Poplars Sports Ground Committee:** Minutes of meeting held on 19th March 2018- received and noted. Cllr Ringham noted that planning permission has been approved for the new Bowls Pavilion at the Poplars Sports Ground and that groundworks are therefore underway.
- (v) **Community Engagement:** No meeting held in March
- (vi) **Old School Building Phase II Committee:** No meeting held in March
- 18/1471 Update on Purchase of 125 year lease for Old School Building** – Clerk noted that the PWLB loan had be approved and funds were due into the bank account on 4th April. The deposit of £22,500 would then be paid in order to exercise the option to purchase the long lease.
- 18/1472 Annual Parish Meeting** to take place before the **Annual Meeting of the Parish Council**, commencing at 7:00pm. Annual Report to be presented at Annual Parish Meeting.
- 18/1473 Information update:** Cllr Hazard noted there had been Facebook correspondence about the swing in the park. The Clerk had received no enquiries at the Parish Office. Cllr Johnson confirmed the date of the Picnic in the Park event would be July 14th. Cllr Poole offered a donation from GBC towards the event.
- 18/1474 Date of next meeting:** Annual Meeting of the Parish Council Tuesday 1st May at 7:30pm

Meeting closed 8:32pm

Signed: _____ Date: _____
Vice-Chair Burton Joyce Parish Council