

MEETING OF THE FULL COUNCIL

Tuesday June 11th 2024 at 7:30pm

The Old School Building, Main Street, Burton Joyce

DRAFT MINUTES

Present: Cllrs L King (Chair) J Johnson (Vice Chair) H Chadbourne-Doyle, R Fife, Y Greenfield, G Hadjigeorgiou P Hyde, T Hazard and D Yates

In attendance: J Sherrin (Clerk) Cllr S Smith (GBC) Cllr M Adams (NCC) and 1 member of the public

- 24/2242** **Apologies for absence** – Cllr R Rolls, Prior Engagement
- 24/2243** **Council members' declaration of interests for items on the agenda** - None
- 24/2244** **Minutes from previous meetings**
- i) Minutes of Annual Meeting of the Parish Council, May 7th 2024– previously circulated – Approved as a true record and signed by the Chair
 - ii) Matters arising (not covered by the agenda – for information only) – None
 - iii) Minutes of Annual Parish Meeting, May 7th 2024 — previously circulated.
Noted - these will be formally approved and signed at the APM 2025
- 24/2245** **New Councillor Co-Option** – Candidate unable to attend. Postponed to July meeting.
- 24/2246** **Opportunity for questions from members of the public (15 minutes)** No questions raised
- 24/2347** **County Councillor's report** – Cllr M Adams provided an update. Woodside Road issues on-going. Large potholes being repaired. Hot patching taking place on Bulcote Drive and Trentham Gardens, may need resurfacing. Wellington, Crifftin and Gordon Road repairs all completed. Drains not owned by NCC. Shaftesbury and Poplars Avenues have had clear outs of soak-aways. Clearing has helped identify where other parts are blocked on A612. Closing the road for the works is difficult, so try to coordinate with utility company's closure to minimise disruption. Cllr Yates noted that debris from the resurfacing work was swept into the drains and this had been reported to NCC. Cllr Adams noted that this would not be an NCC policy. Cllr Yates requested an update on the village centre development. Cllr Adams reported that the plans were shown to the school and have gone for costing and that nothing is scheduled for works to begin. Cllr Adams requested that Cllr Yates provide name of person at NCC he had contacted to receive the advice that nothing is happening and for minute reference on the matter. Cllr King requested an update on the actions and plans resulting from the flood meeting held in the Old School Building. Cllr Adams advised that the Section 19 report is imminently coming to committee.
- 24/2248** **Borough Councillor's report** – Cllr S Smith provided an update. Noted that the Glebe Farm planning application was passed before the new drainage clause had been introduced, so drainage installation (holding tank) will not take place until the work is complete. This is an on-going, multi-agency issue. The third-party water connection at the top of Woodside has now been disconnected and it is up to individual residents to take legal action. It is anticipated that the flooding on Nottingham Road should now cease as the connection has been removed. STW have been chased re Chestnut Grove. Bus stop alterations (seat) at St Helen's Grove should be completed by the end of the month. 2 Lee Road – Removal of wall on Wellington Road and landscaping works are not against any regulations. The planning application is yet to be decided. Battery installation – date has not yet been set for when the application will be brought to GBC's committee. Railway Crossing – No more has been heard from Network Rail. However, the indication from them at the recent site meeting was that they would not proceed with the emergency closure without the support of NCC. Noted that there is now CCTV on the Lee Road crossing. The support from NCC rights of way officer was noted by Cllr King. Also noted it was a nation-wide issue, not specific to Burton Joyce. Cllr Smith noted that it is possible to apply to

make the Lee Road crossing a public footpath if it has been used as such for many years. To contact the Clerk directly to take further. Cllrs Fife and Yate suggested looking at 1888 archives.

Cllrs S Smith and M Adams left at this point

- 24/2249 Annual Audit**
- i) Year-end accounts, income and expenditure statement and balance sheet presented. Clean bill of health noted. Excellent status noted by cllrs.
 - ii) Report of the Internal Auditor for year 2023-4. One minor adjustment to coding, otherwise excellent. Cllrs Hyde and Clerk thanked for hard work.
 - iii) Section 1 Annual Governance Statement 2023-4 on the Annual Return considered, approved and unanimously authorised for the Clerk and Chair to sign
 - iv) Section 2 Accounting Statements 2023-4 of the Annual Return considered, approved and unanimously authorised for the Chair to sign
- 24/2250 Standing Orders and revised Financial Regulations** following their prior approval at Annual meeting – documents signed by the Chair.
- 24/2251 Terms of Reference** – To review in July meeting once all sub-committees have had first meetings of the year.
- 24/2252 General Power of Competence - Resolved** that from 11th June 2024, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012 **to adopt the General Power of Competence.**
- 24/2253 Finance matters**
- i) Bills for Payment for May 2024 – approved to pay
 - ii) Late Bills for Payment for May 2024 – approved to pay. Invoice from D Dixon also approved to pay.
 - iii) Bank Reconciliation by 2 signatories – signed by Cllrs Kind and Chadbourne-Doyle
- 24/2254 Committees:** To consider the following:
- (i) **Amenities:** No meeting held in May 2024
 - (ii) **Planning:** Minutes of meeting held 14th May 2024 received and noted. Cllr Chadbourne-Doyle attended the meeting at GBC regarding the proposal for Battery Energy farm and noted how opposed to the plan residents are. Cllr Hadjigeorgiou noted concern that the 2 Lee Road application was not being considered. Status to be clarified at next Planning Committee meeting,
 - (iii) **Finance & General Purpose Committee:** Minutes of meeting held 11th June 2024 received and noted.
 - (iv) **Poplars Sports Ground Committee:** No committee meeting held in May 2024. Meeting with BJFC was productive. Presentation Day to be held on Sunday 30th June.
 - (v) **Community Engagement:** To receive minutes of meeting held on 14th May 2024
 - a. **Update on Rail Crossing** – as per item 24/2248 above. Cllrs King and Greenfield to identify means by which Network Rail can spread the message about improving safety, along the lines of the event previously held at The Nelson. Cllr Hadjigeorgiou suggested reaching out to toddler groups, schools and attending pop-ups and for NR to send links to be included in the Parish Council’s on-line media. Alternative options need to be addressed fully – e.g. lights on Lee Road, widening of Nelson crossing, research and develop traffic lights, better signage, improve St Helen’s underpass... Action - Cllrs King and Greenfield to write a draft response and co-ordinate with NCC Rights of Way Officer.
 - (vi) **Community Garden Committee:** No meeting held in May 2024. Minutes from design contractor noted. Consultation information has been reviewed. Cllrs King and Greenfield have been researching options. Clerk to contact contractors.
- 24/2255 Information update:** None

Due to the confidential nature of the next items to be transacted members of the public were kindly requested to exit the meeting.

24/2256 **HR Panel** – Minutes and proposals from meetings held 4th and 10th June 2024 received. Unanimously approved for part-time post of Operations Manager and Responsible Finance Officer (RFO) to be advertise.

Thanks were extended by Cllr King to all councillors for their valuable contributions to the Parish Council at this busy time.

23/2257 **Date of next meeting:** Tuesday 9th July 2024 at 7:30pm

Signed: _____
Chair of Burton Joyce Parish Council

Date: _____