

## MEETING OF THE FULL COUNCIL

**Tuesday June 4<sup>th</sup> 2019 at 7:30pm**

**The Main Hall, Old School Building, Main Street, Burton Joyce**

**Present:** Cllrs J Johnson (Vice-Chair) S Cook, R Fife, Y Greenfield, T Hazard, J Richardson and R Ringham.

**In attendance:** J Sherrin (Clerk) Cllr Nicki Brooks (NCC) Cllr Sam Smith (GBC)

### MINUTES

- 19/1652**      **Apologies for absence** – Cllrs P Hyde (Holiday) N Orders (Holiday) L King (Holiday) and E Jones (Work)
- 19/1653**      **Council members' declaration of interests for items on the agenda** - None
- 19/1654**      **Minutes from previous meetings**
- i)    May 21<sup>st</sup> 2019 – approved as a true record and duly signed by the vice-chair.
  - ii)    Matters arising (not covered by the agenda – for information only) - None
- 19/1655**      **Opportunity for questions from members of the public (15 minutes)** – None present
- 19/1656**      **County Councillor's report** – Cllr N Brooks reported that she continues to liaise with the Clerk as issues arise and has no further news since the last meeting.
- 19/1657**      **Borough Councillor's report** – Cllr S Smith offered apologies from Cllr M Adams and thanked the Parish Council for the recent entry in the Parish Magazine. Advised that there was nothing to report currently as new members of the Borough Council settle in.
- 19/1658**      **Annual Audit**
- i)    Year-end accounts, income and expenditure statement and balance sheet were presented to Council and unanimously accepted.
  - ii)    Report of the Internal Auditor for year 2018-19 was presented and noted.
  - iii)    Consideration, approval and authorisation unanimously given for the Clerk and Vice-Chair to sign Section 1 Annual Governance Statement 2018-19 on the Annual Return
  - iv)    Consideration, approval and authorisation unanimously given to the Vice-Chair and RFO to sign Section 2 Accounting Statements 2018-19 of the Annual Return
- 19/1659**      **Finance matters**
- i)    Bills for Payment for May 2019 - unanimously approved to pay
  - ii)    Late Bills for Payment for May 2019 - unanimously approved to pay
  - iii)    Change of accounts software from Sage to RBS Omega - unanimously approved.
- 19/1660**      **Correspondence** – Invitation to County Council Civic Service Sunday 23<sup>rd</sup> June, Southwell Minster. Clerk to advise organisers of any attendees.
- 19/1661**      **Committees:** To consider the following:
- (i)    **Amenities:** Minutes of meeting held on 23<sup>rd</sup> May 2019 received and noted
  - (ii)    **Planning:** Minutes of meeting held on 22<sup>nd</sup> May 2019 received and noted
  - (iii)    **Finance & General Purpose Committee:** Minutes of meeting held on 23<sup>rd</sup> May 2019 received and noted
  - (iv)    **Poplars Sports Ground Committee:** Minutes of meeting held on 22<sup>nd</sup> May 2019 received and noted
  - (v)    **Community Engagement:** No meeting held in May
  - (vi)    **Old School Building Phase II Committee:** No meeting held in May
- 19/1662**      **Information update:** Cllr Greenfield noted that the Cross Keys pub is registered as an Asset of Community Value. Special Olympics and Open Gardens all going ahead as planned on 7<sup>th</sup> July. Noted that the Open Gardens organisers are seeking volunteers.
- 19/1663**      **Date of next meeting:** Tuesday 2<sup>nd</sup> July at 7:30pm

Meeting closed 7:50pm

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Chair, Burton Joyce Parish Council