

**ANNUAL MEETING OF THE PARISH COUNCIL**  
**The Main Hall, Old School Building, Main Street**  
**Tuesday May 1st at 7:30pm**

**Present:** Cllrs P Hyde (Chair) J Johnson (Vice Chair) P Blandamer, S Cook, R Fife,  
Y Greenfield, T Hazard, L King, J Richardson and R Ringham

**In attendance:** Cllrs N Brooks (NCC) S Poole (GBC) from 7:40pm, J Sherrin (Clerk) and 3 members of the public

## MINUTES

- 18/1475 Election of the Chair of the Parish Council** – Cllr Paul Hyde unanimously elected as Chair
- 18/1476 Receipt of the Chair’s Declaration of Acceptance of Office** – Duly signed by the chair and witnessed by the Clerk
- 18/1477 Election of Vice-Chair of the Parish Council** – Cllr Jeanette Johnson unanimously elected as Vice-Chair
- 18/1478 Apologies for absence** – Cllr C Blandamer
- 18/1479 Council members’ declaration of interests for items on the agenda**
- 18/1480 Review of the terms of reference and delegation arrangements for committees**
- 18/1481 Appointment of members to existing committees and sub-committees**
- i) Planning Committee, 5 members**  
Cllrs C Blandamer, P Blandamer, T Hazard, R Fife, S Cook and Y Greenfield unanimously appointed.
  - ii) Finance and General Purpose Committee, 5 members**  
Cllrs P Hyde, J Johnson, P Blandamer, L King and R Ringham unanimously appointed.
  - iii) Poplars Sub-Committee, 5 members**  
Cllrs C Blandamer, P Blandamer, T Hazard, L King and R Ringham unanimously appointed
  - iv) Old School Building Phase II Sub-Committee 7 members**  
Cllr P Blandamer, R Fife, Y Greenfield, T Hazard, P Hyde, J Johnson and L King unanimously appointed
  - v) Community Engagement Sub-Committee 5 members**  
Cllr R Fife, Y Greenfield, T Hazard, J Johnson and J Richardson unanimously appointed
  - vi) Amenities Sub-Committee, 5 members**  
Cllrs P Blandamer, C Blandamer, S Cook, R Fife and J Richardson unanimously appointed
- 18/1482 To resolve into committees for the purposes of electing a Chair and Vice-Chair as appropriate of:**
- i) Planning Committee** – Cllr T Hazard unanimously elected as Chair. Cllr R Fife unanimously elected as Vice-Chair.
  - ii) Finance & General Purpose Committee** – Cllr P Hyde unanimously elected a Chair. Cllr J Johnson unanimously elected as Vice-Chair.

Noted that Chair and Vice Chair of all other committees to be elected at the first meeting of that committee.

- 18/1483 To elect members of Steering Groups as below and instigate other Working Groups as appropriate:**
- i) Neighbourhood Plan Steering Group, 3 members**  
Cllrs R Fife, Y Greenfield, T Hazard and J Johnson to continue as members
  - ii) 3G Steering Group, 2 members**  
Cllrs C Blandamer, P Blandamer, T Hazard and R Ringham to be members
- 18/1484 To elect members to represent the Council to the following bodies and other organisations as appropriate**
- i) School Liaison, 1 member – Cllr T Hazard**
  - ii) Neighbourhood Watch, 1 member – Cllr S Cook**
- 18/1485 To elect the Council’s Risk Assessment Panel, 3 Members (from F&GP)**  
Cllrs P Blandamer, J Johnson and R Ringham
- 18/1486 To elect the Council’s Human Resources Panel, 4 Members (Chairs of the Council and F&GP plus 2 with HR experience)**  
Make up of membership of the panel disputed. Deferred to next Full Council.
- 18/1487 Review and adoption of revised standing orders**  
Approved unanimously to adopt Standing Orders
- 18/1488 Review and adoption of Financial Regulations**  
Approved unanimously to adopt Financial Regulations
- 18/1489 Review of the Council’s policies, procedures and practices in respect of its obligations under freedom information and data protection legislation**  
New Website privacy policy approved unanimously
- 18/1490 Eligibility to exercise the general power of competence no longer attained due to numbers of co-opted (non-elected) councillors - Noted**
- 18/1491 Determination of the time and place of ordinary meetings of the Council up to and including the next annual meeting of the Council.**  
Proposed schedule of meetings approved unanimously
- 18/1492 Minutes of the meeting held April 3<sup>rd</sup> 2018 - accepted as a true record and duly signed by the Chair.**
- 18/1493 Opportunity for questions from members of the public (15 minutes)**  
A member of the public queried why the recycling bins had been removed from the Wheatsheaf Car Park. Cllr Poole explained it was a Borough-wide decision because of issues with the facilities being used to dump general waste. Cllr Brookes noted she had received numerous complaints about the loss of the facility and requested the business case for removing them. The Clerk confirmed that the Parish Office had also received similar complaints. Cllr Brookes noted NCC’s long contract with the waste disposal has made it difficult to change contracts. Clerk to write to GBC expressing deep concern of decision and dissatisfaction with the lack of consultation in the decision.
- 18/1494 County Councillor’s report – Cllr Brooks reported she had enquired about the Lee Road Planning Application going to the Panel and not Committee and had been informed that this was not uncommon for applications with objections. Noted that the Minster View respite care unit had been in contact with Cllr Brooks with genuine concerns following recent staff arrests at the unit.**
- 18/1495 Borough Councillor’s report – Cllr Pool to follow-up issue of paper copies of plans no longer being sent to Parish Councils.**

- 18/1496**      **Finance matters**
- i)      **To approve Bills for Payment for April 2018** – Unanimously approved for payment
  - ii)     **To approve Late Bills for Payment for April 2018** – Unanimously approved for payment
- 18/1497**      **Correspondence** – General Regulatory Council (GRC) decision notice received. Parish Council to provide information requested to resident.
- 18/1498**      To receive minutes and recommendations of the following committees and sub-committees:
- (i)      **Planning:** Minutes of meeting held on 20<sup>th</sup> April 2018 received  
**Finance & General Purpose Committee:** Minutes of meeting held on 23<sup>rd</sup> April 2018  
**Proposed and resolved unanimously** for Chair and Vice-Chair to sign 125 year lease, witnessed by the Clerk
  - (ii)     **Amenities:** Minutes of meeting held on 27<sup>th</sup> April 2018 received
  - (v)      **Community Engagement:** Minutes of meeting held on 10<sup>th</sup> April received  
**Proposal and amended** for a 3-section noticeboard to be installed in front of old classroom at Old School Building for the use of The Village Society *on the understanding that it may need to be re-located depending on the development of the Old school Building* and **resolved unanimously**
  - (vi)     **Old School Building Phase II Committee:** Minutes of meeting held on 19<sup>th</sup> April received.
  - (iii)    **Poplars Sports Ground Committee:** No meeting held in April. Minutes of 3G Steering Group meeting held on 23<sup>rd</sup> April 2018 received.
- 18/1499**      **Information update:** Cllr Johnson reported that an individual had been organising river-side litter picks in collaboration with anglers and dog walkers. Clerk to write to thank.
- 18/1500**      **Date of next meeting:** Tuesday June 5<sup>th</sup> at 7:30pm

Meeting closed 8:27pm

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
*Chair Burton Joyce Parish Council*