

DRAFT MINUTES OF THE BURTON JOYCE PARISH COUNCIL

TUESDAY 4th April 2017

Carnarvon Rooms Chestnut Grove, Burton Joyce at 7.30pm

Present: Cllrs. C Blandamer, P Blandamer, Cluff (Chair), Fife, Greenfield, Hazard, Hutt, Hyde, Johnson, Ringham & Wells

In Attendance: Anne Chisholm (Clerk), District Cllr S Poole and 1 member of the public

17/1300 1. Apologies: None

17/1301 2. Declarations of Interest: None declared.

17/1302 3. Minutes of Meeting held on the 7th March 2017: The minutes of the meeting were agreed as a true record and signed by the Chair with an amendment to councillors 'Present'.

17/1303 4. Open Session for the Public

It was resolved to suspend Standing Orders at 7.35

A resident thought that the 12% increase in the amount of Council Tax paid to Burton Joyce Parish Council was unacceptable. The Chair acknowledged the concern and explained that this amounted to an increase of £1 per household, per month in a band F property. The increase had been largely due to the acquisition of the Old School Building which was seen as a huge benefit for the community.

Cllr Poole went on to explain details of the 'freeze grant' which had previously been in operation at Gedling Borough Council.

The Chair reminded the Council that there would not be a Village Gala this year.

Standing Orders were reinstated at 7.50pm

17/1304 5. Payment List, Budget Performance & Bank Reconciliation

Cllr. Hyde reported that the Bank Reconciliation as at end February had been received.

The Budget Performance Figures had also arrived and these looked to be fine. However, a more in depth analysis would be carried out. The figures would then be distributed to Councillors within a week. The payments list and supplementary list for April 2017 had been circulated.

It was **resolved** to approve the payment lists as presented.

17/1305 6. Correspondence

Nottinghamshire County Council – SLC Fund - Cllr Hutt reported that written confirmation of a successful grant application for new signs, had been received. It was noted that the application must have been of a very high standard to have been approved in the current difficult financial climate.

17/1306 7. Neighbourhood Plan

(i) To receive a verbal update including community consultation results

Cllr Hazard reported that 410 residents had completed the questionnaires and the statistics had been done. A grant of £6750 for a landscape design project had been secured. Thanks were expressed to Cllrs Hazard, Greenfield, Johnson and Fife for their continued hard work. Also thanks to Giles for the excellent computer work.

- (ii) **To receive an update on the Local Development Plan, Planning Inspectorate**
The Chair had attended the inquiry and reported that there was significant interest in Burton Joyce. The 'mismatch' in the figures for the number of houses already built was proving to be controversial. The Planning Inspector had confirmed that her role was not to allow extra house building, but rather to ensure that Gedling Borough Council had followed due process. Any proposed additional house building would have to again go out to consultation, thus delaying the process. The Planning Inspector had requested reports on various sites to get a wider picture. Thanks were expressed to Chris Joyce and John Reddington.

17/1307 8. Old School Building

- (i) **To receive and make recommendations on any urgent actions required**
There were no urgent actions required.
- (ii) **To Agree a date for an additional meeting.**
The Chair provided an update and it was resolved to hold an informal meeting on 18th April at 7.30 p.m for the whole Council to discuss issues relating to the Old School Building. An agenda would be circulated.
- (iii) **To make any decisions regarding temporary licencing for room hire**
Deferred.
- (iv) **To make any decisions regarding the purchase of the building**
Deferred

17/1308 9. Committees

- (i) **Amenities:** It was *noted* that there had been no formal meeting of the Amenities Committee in March.
- (ii) **Planning:** It was *noted* that there had been no formal meeting of the Planning Committee in March.
- (iii) **Finance & General Purposes Committee:** It was *resolved* to accept the minutes of the meeting held on 21st March 2017 and accept the following recommendations:
- a. It was *resolved* to approve the Risk Register 2016/17
 - b. It was *resolved* to appoint Mr David Dixon as Internal Auditor.
 - c. It was *resolved* to approve the salary scale, recruitment pack and advert for a Parish Clerk
 - d. It was *resolved* to extend the contract and hours for the Locum Parish Clerk
- (iv) **Poplars Sports Ground:** It was noted that there had been no formal meeting of the Poplars Sports Ground Committee in April.
- (v) **Community Engagement:** It was noted that there had been no formal meeting of the Community Engagement Committee in April.
- (vi) **Personnel Committee:** It was noted that a further meeting of the Working Group would be required before the formal committee could be established.
- (vii) **Committee Meeting Arrangements**
- a. Scheduling of Meetings
Cllr P Blandamer stressed that she did not agree with two meetings being held on the same day.

- b. Minute taking arrangements
Cllr P Blandamer reminded the Council that it was not good practice for a Councillor who sits on a committee to be taking the minutes.

17/1309 10. Agreement for 'Live and Local'

Cllr Hyde explained that 'Live and Local' had previously operated as Village Ventures, providing plays and events within communities.

The Council **resolved** to accept the promotional agreement.

17/1310 11. Village Defibrillator

(i) Information on change of location to BT Phone Box and equipment

The Chair explained that there had been issues with the location and type of defibrillator supplied. However, the issues had now been resolved and a defibrillator would be located in the former phone box. It was stressed that there would be no additional cost to the Council.

(ii) Decisions relating to the Annual Maintenance Contract.

A maintenance contract would be considered in due course.

17/1311 12. Information Update

- a. Audit – The Clerk confirmed that the audit documents had been received and that the Council had been selected for an Intermediate Review.
- b. The Committee Chairs were requested to provide reports in time for the AGM.
- c. It was agreed that the bar prices would be reviewed at a future meeting.

Meeting closed at 9.02 pm

Date of Next Published Meeting – Tuesday 2nd May 2017