

**DRAFT MINUTES OF THE BURTON JOYCE PARISH COUNCIL**

**TUESDAY 7<sup>th</sup> March 2017**

**Carnarvon Rooms Chestnut Grove, Burton Joyce at 7.30pm**

**Present:** Cllrs. C Blandamer (part), P Blandamer, Cluff (Chair), Hazard, Hutt, Johnson, Ringham & Wells

**In Attendance:** Anne Chisholm (Clerk), District Cllr K Doyle and County/District Cllr N Brookes

**17/1289 1. Apologies:** Cllrs Fife, Hyde and Greenfield. Cllr C Blandamer had sent apologies as he would be arriving late.

**17/1290 2. Declarations of Interest:** None declared.

**17/1291 3. Minutes of Meeting held on the 7<sup>th</sup> February 2017:** The minutes of the meeting were agreed as a true record and signed by the Chair.

**17/1292 4. Open Session for the Public**

**It was resolved to suspend Standing Orders at 7.35**

There were no members of the public present. An update was provided concerning the Inspectorate Meeting which was scrutinising the Local Development Plan. The main submissions would be considered on 21<sup>st</sup> March.

The Chair confirmed that the initial target of 55 homes in Burton Joyce had been met but expressed concern that a new figure of 70 homes had been mentioned.

It was reported that the resurfacing work on Padleys Lane would commence in early April and finish during the Easter school holidays. It was noted that the road on Main Street was in a similar state of disrepair.

The Chair confirmed that the Village Gala, which was going to be organised by the Scouts, would unfortunately not take place this year.

**Standing Orders were reinstated at 7.45pm**

**17/1293 5. Payment List, Budget Performance & Bank Reconciliation**

The Bank Reconciliation was not yet available as an update to SAGE was required.

The payment list and supplementary list for March 2017 and Budget Performance summary to end of December 2016 had been previously circulated. The Clerk was asked to investigate if a cheaper option was available for the telephone contract in the Parish Office.

A discussion was held regarding the income for the Poplars bar and 3G pitch and the way in which the figures were analysed. It was agreed that F&GP could look at the figures in more detail after the year end.

It was **resolved** to approve the payment lists and Budget Performance summary as presented.

**17/1294 6. Correspondence**

There was no correspondence.

**17/1295 7. Old School Building**

The Chair confirmed that there was little to report but that ongoing discussions were being held with parties who had shown an interest in renting the building. Further information would be available at the next meeting.

Cllr C Blandamer arrived at 8.00pm.

- (i) To receive and make recommendations on any urgent actions required on receipt of the new building.

It was **agreed** that a dedicated meeting to discuss the Old School Building was required and a day and time would be confirmed.

- (ii) To make any recommendations regarding temporary licencing for room hire - None
- (iii) To make any decisions regarding the purchase of the building - The Council would consider in due course whether it would be better to purchase the building or continue to lease it

## 17/1296 8. Neighbourhood Plan

- (i) **To receive a verbal update including grant application extension, web site launch, household survey forms, and business survey update.**

The timeframe for spending the grant monies had been extended until the end of March. TH confirmed that the consultation was going well and that 290 Household Surveys (196 paper and 94 online) had been received. In addition, 8 Business Surveys and 65 Children's surveys had been received. To date £2935 of the £6250 had been spent and the Consultant would invoice the Council for the remainder. The Clerk was asked to order a Rural Profile Report from RCAN at a cost of £30. The £600 previously agreed for postage had not been spent as all the surveys had been hand delivered. The Clerk was asked to thank the local Post Office for their help. Also, the Council thanked YG and TH who had done a phenomenal amount of work. In addition, Giles was thanked for his work on the website.
- (ii) **To receive an update on the Local Development Plan, Planning Inspectorate – An update had been provided earlier in the meeting.**

## 17/1297 9. Committees

- (i) **Amenities:** It was **noted** that there had been no formal meeting of the Amenities Committee in February.
- (ii) **Planning:** It was **resolved** to approve the meeting notes held on 22<sup>nd</sup> February 2017.
- (iii) **Finance & General Purposes Committee:** It was **noted** that there had been no formal meeting of the F & GP Committee in February.
- (iv) **Poplars Sports Ground:** It was resolved to approve the minutes of the meeting held on the 21<sup>st</sup> February 2017 and to accept the following recommendations:
  - a. It was agreed that BJFC committee would be contacted to review as soon as possible, premium times for 3G for next year to avoid any miscommunication for next year's allocations. It was noted that the BJFC team that had replaced Team AR (according to contract) which had unfortunately folded leaving a vacancy. (NB information received after the meeting confirms replacement BJFC Sunday team had taken the slot.
  - b. It was noted that there had been no significant uptake on summer league activators for evening session from Facebook or a Parish Magazine. It was recommended to advertise more fully through the Nottingham Post or Gedling Forum
  - c. 3G Official Opening - It was recommended to contact Vernon Coaker MP and the Mayor of Gedling to look at suitable official opening date in accordance with FA recommendations
- (v) **Community Engagement:** It was **resolved** to approve the meeting notes of the meeting held on 14<sup>th</sup> February 2017.

**17/1298 10. Personnel Committee**

CH suggested that a formal Personnel Committee should be established and that a Terms of Reference would be required.

It was **agreed** that the working group would continue in the short term whilst a Terms of Reference was obtained.

It was **agreed** that the employment documents for the Clerk vacancy would be submitted to F & GP. The Clerk was asked to look at the existing staff contracts and suggest any required changes. The Clerk was asked to review the Standing Orders and submit to the AGM for approval.

**17/1299 11. Information Update**

- (i) **Confidential Item:** It was **resolved** to exclude the public as a staffing issue was being discussed.
- (ii) **Village Signs** - CH confirmed that a grant to Nottinghamshire County Council had been submitted and that the outcome would be confirmed in May. The successful manufacturer had been selected. CH was asked to take the project forward.

***Meeting closed at 8.55pm***

***Date of Next Published Meeting – Tuesday 4<sup>th</sup> April 2017***