

MEETING OF THE AMENITIES COMMITTEE

Tuesday 21st November at 7:30pm, Main Hall, Old School Building

Present: Cllrs P Hyde (Chair), H Chadbourne-Doyle, Y Greenfield, and R Fife

In attendance: J Savage (Deputy Clerk) D List (Grounds & Amenities Manager)

MINUTES

- AM23/379** **Apologies for Absence** – Cllr G Hadjigeorgiou (Vice Chair) - Unwell
- AM23/380** **Declarations of Councillors' interest for items on the agenda** - Cllr Fife
- AM23/381** **Approval of minutes of meeting held on September 23rd 2023** - Approved as a true record and signed by the Chair
- AM23/382** **Roberts Recreation Ground**
- (i) Main gate and paths - Main gate installation completed with access to Roberts Recreation Ground through temporary gate as waiting for completion of addition security/safety piece of equipment. Pathway is completed.
 - (ii) Equipment and maintenance - Spinner and zip slide both operational
- AM23/383** **Allotments**
- (i) Garden Holders' Association – Insurance update, awaiting for 5 plots to confirm they have either GHA or own insurance.
 - (ii) Allotment Inspection – To be arranged
 - (iii) Waiting list - 3 Notice of Interest (2 being residents and 1 non-resident) and 21 non-residents
 - (iv) Maintenance - Flood damaged noted to plots with consideration being made in reduction of rent. Cllr P Hyde to contact the tenants and arrange to meet.
- AM23/384** **War Memorial**
- (i) Maintenance - Being progressed
 - (ii) Fence Replacement - Being progressed
 - (iii) Consideration of ramped access - Bonser's to be contacted for consideration of ramped access (Deputy Clerk to arranged)
- AM23/385** **Cemetery**
- (i) Maintenance - All up to date
 - (ii) Trees - Cedar tree which caused damage to headstones and been pruned & crowned. All trees now maintained, with more scheduled in for January 2024. D & M Memorial stone masons to be contacted to repair damage to memorial stone (£300.00 quoted).
- AM23/386** **The Grove**
- (i) Tree works - large sycamore has had all ivy stripped off and large cavity found. All trees in hand and being worked on the order as agreed.
- AM23/387** **Old School Building Maintenance**
- (i) Upgrade of room 3 and corridors – 1 quote received; 2 additional quotes now required.
 - (ii) Other maintenance – None noted
 - (iii) Plaque for clock lights – inscription on plaque was agreed.
- AM23/388** **Tree Policy Working Group** – Playground is classed as a red zone and trees therefore require inspection every 2 years. Cemetery beech trees also every 2 years. D List awaiting clarification from tree surveyor – needs to be in leaf.
- AM23/389** **Budget setting** - Noted for Cemetery carpark spaces, skip space, and pathways. Portacabin ceiling. Increase in tree budget (to include 2-year maintenance plan)
- AM23/390** **Information update** - None
- AM23/391** **Date of next meeting** – Tuesday 16th January 2023

Signed: _____
Chair of Amenities Committee

Date: _____

