

MEETING OF THE AMENITIES COMMITTEE

Tuesday 26th September at 7:30pm, Main Hall, Old School Building

Present: Cllrs P Hyde (Chair) G Hadjigeorgiou (Vice Chair) H Chadbourne-Doyle, Y Greenfield and R Fife

In attendance: J Sherrin (Clerk) D List (Grounds & Amenities Manager) and Cllr L King

DRAFT MINUTES

AM23/362 **Apologies for Absence - None**

AM23/363 **Declarations of Councillors' interest for items on the agenda** – Cllrs Fife and Hyde have allotments

AM23/364 **Minutes of meeting held on August 7th 2023** – Approved as a true record and signed by the Chair

AM23/365 **Roberts Recreation Ground**

- (i) Main gate – Proposed designs and quotes received. Prosafe gate preferred option – widely used and doesn't swing back. Lower height (1.2) will be better. Opening outwards from playground to pavement will prevent possibility of bounce-back when entering. D List to seek further quote for gate only. To be actioned as quickly as possible. J Sherrin to make request to NCC for barrier to be installed on pavement outside the gate for increased safety.
- (ii) Equipment and maintenance – Infinity bowl being replaced by supplier. Also undertaking pathway repairs whilst on site. Report received confirming safety of Friesling unit. Zip wire being repaired by D List next week. Vandalised fence posts have been removed. Cllr Adams to be advised that police are being invited to next Community Engagement meeting.

AM23/366 **Allotments**

- (i) Garden Holders' Association – No updates.
- (ii) Allotment Inspection – Inspection imminent. Cllrs Hyde and Hadjigeorgiou to arrange date.
- (iii) Waiting list – 2 residents and 21 non-residents. D List to inspect willow tree on plot 57. Possibly requires pollarding.
- (iv) Maintenance – Ready for another mow.

AM23/367 **War Memorial**

- (i) Maintenance – General maintenance undertaken.
- (ii) Fence Replacement – Quote for materials only received £1,800 - £2,000. Approved to action in January / February 2024.
- (iii) Access – D List to contact specialist memorial supplier, as heritage site.

AM23/357 **Cemetery**

- (i) Maintenance – No issues
- (ii) Tree survey and works – 2 beech trees inspected every 2 years – due for inspection now. D List to organise. 9 days of work programmed in for January 2024 for trees at rear of cemetery – to include crown reduction of cedar, crown lifting and removal of ivy. Approximate cost £4k.

- AM23/358** **The Grove**
(i) Tree works – 2 acers crown reduced and ivy removed – cost £900
- AM23/359** **Old School Building Maintenance**
(i) Kitchen installation – Installation of Ceiling £1,800. Approved.
(ii) Upgrade of room 3 – 3 quotes to be sourced.
(iii) Other maintenance (inc. gutters and drains) – Gutter work complete. No work on drains for time being.
(iv) Plaque for clock lights – Electrician to be booked to install. D List to action. Installation of commemorative plaque approved.
- AM23/371** **Tree Policy Working Group** – Playground is classed as a red zone and trees therefore require inspection every 2 years. Cemetery beech trees also every 2 years. D List awaiting clarification from tree surveyor – needs to be in leaf.
- AM23/372** **Grass verges** – Long term project to tidy up edges. Noted to be a labour intensive job. Flower boxes at village signs also desirable.
- AM23/373** **Hedgehog Highways** – Consideration for sometime in the future, but not now.
- AM23/374** **Bench in Co-Op car park** – Cllr Hyde to arrange meeting with volunteer and Co-Op to discuss.
- AM23/375** **Budget Setting** – Tree works. Ride on mower will need replacing at some point.
- AM23/376** **Tools and Equipment** – Quotes for extendable chain saw received. D List advised that petrol hand tools still currently preferable to electric as they last all day. Electric does not yet provided what is needed. J Sherrin noted that Environmental Policy will need to be adjusted accordingly. Purchased approved. D List to place order.
- AM23/360** **Information update** – Pollinator plants have arrived. Photos with Climate Action Group to be arranged. G Hadjigeorgiou to attend.
- AM23/361** **Date of next meeting** – Tuesday 21st November 2023

Meeting closed 8:25pm

Signed: _____
Chair of Amenities Committee

Date: _____