

MEETING OF THE COMMUNITY ENGAGEMENT COMMITTEE

Tuesday 5th September 2023 at 7:00pm

Community Garden, Old School Building, Main Street, Burton Joyce

Present: Cllrs Y Greenfield (C), H Chadbourne-Doyle & J Johnson & R Fife (from 7:45pm) G Hadjigeorgiou

In Attendance: J Savage (Deputy Clerk), K Taylor (Community Market), P Smith (Village Hall), J Jephson (Pop Up Market Co-ordinator)

DRAFT MINUTES

- CE23/604** **Apologies for absence** - Cllr L King (Previous engagement), G Hadjigeorgiou (Previous engagement), and G Newman CAG (Previous engagement)
- CE23/605** **Declaration of Councillors' interests for items on the agenda** - Cllr H Chadbourne-Doyle: Booking Secretary of Village Hall
- CE23/606** **To approve the minutes of the previous meeting** - Tuesday 18th July 2023 approved as a true record and signed by the Chair.
- CE23/607** **Live and Local** - No update
- CE23/608** **Picnic in The Park** - Posters to be provided by Burton Joyce Brass, Parish Council to add logo (PC funded event), posters to be added to PC website and displayed through the village. Cllr J Johnson to arrange Raffle Prizes. Bring your own Picnic/refreshments.
- CE23/609** **Home for Ukraine** - No update
- CE23/610** **The Magazine** - Nothing to report
- CE23/611** **Climate Action Group** - No update
- CE23/612** **Village Society** - No update
- CE23/613** **Liaison with Burton Joyce Primary School** - No update
- CE23/614** **Highways and transport-** Written update from Cllr L King: Burton Joyce and Train Action Group (TAG) submitting a paper for improvements during September to Stake Holder Board.
- CE23/615** **Patient Participation Group** - No update
- CE23/616** **Communications Strategy** - No update
- CE23/617** **The Community Market** - Update - Subject to Cllrs availability, the Parish Council to attend every other month. K Taylor requested the PC, as Stall Holders, to read & agree 'The Stall Holders Guide', this is required for Octobers Community Market. K Taylor thanked the PC for suggestions regarding parking for stall holders, no further assistance required as numbers are low. Many stalls at the market are local (Burton Joyce high percentage). Volunteers are required for setting-up/taking down and in the kitchen, Cllr Johnson suggested Carlton Le Willows school may have students willing to assist (Duke of Edinburgh award or CV contribution). For 2024 Animal Charities are to be contacted, Cllr Johnson to provide details for 'Respect for Animals'. Nottingham City Council have contacted K Taylor and advised of the £70.00 per market license fee, this will be passed on as an increase to all stall holders. Also Public Liability Insurance must be in place for each stall holder.

- CE23/618** **Christmas Light Switch-On 2nd December 2023** - It was agreed to create a working group to coordinate the event - Cllrs Y. Greenfield, G Hadjigeorgiou, L King, H Chadbourne-Doyle, J Sherrin (Clerk), D List (Grounds & Amenities Manager) & J Savage (Deputy Clerk). It was agreed J Savage to see Sue Rook from Cross Keys to ask for use of the car park.
- CE23/619** **Pop up Market** - Update from Jane Jephson. First date Sunday 29 October with a Halloween theme. J Jephson to contact stall holders, free of charge for first event. Public Liability Insurance required. Banners to be made using Parish Council logo, no dates on banners. Stalls to be self-sufficient.
Cllr R Fife joined meeting at 7:45pm
- CE23/620** **Village Hall** - Update from P Smith (Chair): Annual General Meeting to take place 21 September 2023, all welcome to listen to reports. Leek in the roof to be repaired. A new entry system to be installed to replace key access with keypad. The small hall floor has been resurfaced.
- CE23/621** **Local business and enterprise initiative** - P Smith meeting with the Nottingham Business School on 13 September and offered to provide feedback of ideas/suggestions made.
- CE23/621** **Volunteering Support** - Update: Volunteering banner placed in the Community Garden
- CE23/622** **Information update** – New Scout group starting 18th September 2023 with new Scout leader
- CE23/623** **Date of next meeting** - Tuesday 17th October 2023

Meeting closed 8:05pm

Signed: _____
Chair of Community Engagement Committee

Date: _____