

MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

**Tuesday 4th April 2023 at 6:30pm Parish Office, Old School
Building, Main Street**

DRAFT MINUTES

Present: Cllrs P Hyde (Chair) Y Greenfield and L King

In attendance: J Sherrin (Clerk)

- 23/372** **Apologies for absence** – Cllrs J Johnson (Holiday) and R Ringham (Prior Commitment)
- 23/373** **Declaration of interests for items on the agenda** - None
- 23/374** **Minutes of the previous meeting** – February 20th 2023 unanimously approved and signed by the Chair.
- 23/375** **OSB Room 3** – Letter from Children’s Sensory Therapy received and noted. Cllr Hyde to seek valuations from local agent.
- 23/376** **CIL/S106 NALC Consultation** – Agreed to pass onto Planning Committee for review.
- 23/377** **Accounts** –Income and expenditure reports to end Feb 2023 received and reviewed.
- Visit to Poplars site to consider past and current usage to be organised by the Clerk – Cllrs King and Greenfield to attend. Cllrs King and Greenfield to review email trail for water dispute with Deputy Clerk.
- 23/378** **Year End** – Clerk presented Accrual and Reserves proposals for year end. Agreed to implement, subject to minor changes to accruals. Year End close down booked for 4th May. Final internal audit 23rd May. PKF Littlejohn carrying out external audit.
- Due to the confidential nature of the next item to be transacted members of the public are kindly requested to leave the meeting.*
- 23/379** **Windmill Kindergarten CIC** – Request considered. Minuted separately.
- 23/380** **Information update** – £4.2 lottery grant application for Coronation celebrations successful. Funds allocated for commemorative window boxes and chairs, entertainment and food. Sample chairs to be requested by Clerk before purchase.
- 23/381** **Date of next meeting** – Tuesday 30th May at 6:30pm

Meeting closed 7:40pm

Signed: _____
Chair of Finance & General Purpose Committee

Date: _____