

MEETING OF THE FINANCE & GENERAL PURPOSE COMMITTEE

**Tuesday 30th May 2023 at 6:30pm Parish Office,
Old School Building, Main Street**

DRAFT MINUTES

Present: Cllrs P Hyde (Chair) Jeanette Johnson (Vice Chair) Yvonne Greenfield and Laurence King

In Attendance: Jessica Sherrin (Parish Clerk)

23/382 **Apologies for absence** - None

23/383 **Declaration of interests for items on the agenda** - None

23/384 **Minutes of the previous meeting** – April 3rd 2023 – Signed as a true record by the Chair

23/285 **Review of Year End Accounts 2022-3 and Internal Audit Report** – Year end accounts were as anticipated, demonstrating sound financial control. Reserves are at a healthy level. Internal audit not received to date – will be presented to Full Council.

23/386 **CIL expenditure** – Priority list reviewed. D List to be asked for further quote for pathway outside Poplars Clubhouse. Expenditure on lights and décor to come from Poplars building maintenance budget. Furniture requirements to be further reviewed by the Poplars Committee. Structural survey on OSB – L King to seek professional advice. Guttering and painting to be included in general maintenance. Agreed ceiling tiles, walls and roof insulation all need to be reviewed. On site meeting with local building contractor has been requested by D List to review. J Sherrin has booked appointments for kitchen designs and quotes. Quotes for clock lighting received – D List to give go-ahead. P Hyde to ask resident if still prepared to pay. Quotes for uplighters received. D List to get details of specific units from electrician. Propose to Full Council installation of lights at OSB.

Garage storage needs to be cleared in cemetery – D List to action. Portacabin – G Riley to board and paint portacabin ceiling, Electrician to check electrics in portacabin. Record sorting to be completed by J Johnson and P Hyde by end August. New filing cabinets to be purchased for archives. Office facility at Poplars to be reviewed by J Johnson and P Hyde.

War memorial – D List to seek quote to install ramp. Playground Gate – Excessive cost to replace. Consider heavier duty padding.

23/387 **Information update**

Letter to Balfour Beatty's Chief Executive sent by L King to seek to finish works they started under their 'Social Values' commitments. Re Community Donations – J Johnson has received information from Brass Band – will share with councillors.

Meeting closed 8:40pm

Signed: _____
Chair of Finance & General Purpose Committee

Date: _____